



# OFFICE OF THE MIDLAND COUNTY CLERK

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## PROCEDURE FOR OBTAINING A MARRIAGE LICENSE

### STEP 1. APPLY FOR MARRIAGE LICENSE:

1. \*\*\*One party must be a Resident of the County in which the application is requested, and that party must be present at the time of application.
2. A \$20.00 fee must be paid at the time of application. The fee for a Michigan License for Out-of-State residents is \$30.00. Out-of-State residents must obtain their Marriage License from the County in which they will be married.
3. Both applicants must be 18 years of age. Identification will be required at time of application. Identification should be in the form of a Driver's License, or other Pictured Identification. If this is not available, a Certified Copy of a Birth Certificate, or a Social Security Card, along with another piece of identification, such as a credit card, may be used as a last resort. Identification will be required only from the person who comes in to the County Clerk's office to apply for the Marriage License. Applicants 16 and 17 years of age must have a parent's or guardian's consent. Parent, or guardian must sign a consent Form in the County Clerk's Office. In the event the parents of the minor are divorced, the custodial parent must be the one to give consent. Applicants under the age of 16 must contact Probate Court.
4. Information needed when applying for your Marriage License is as follows: Full name, age, date of birth, current address, County of residence, birthplace, number of times previously married (if last marriage ended in divorce, you must know the County in which the divorce took place and date final judgment was filed. If the divorce was final within the last 6 months, we will need to see a copy of the final judgment), father's full name, mother's full maiden name (first, middle, last for each), parent's State or Country of birth.
5. When applying for the Marriage License you will be provided with educational materials on prenatal care, the transmission and prevention of venereal disease and HIV infection, and all HIV counseling and testing sites within the state of Michigan.

**\*\*\*This does NOT apply to Out-Of-State Residents**

**STEP 2. WAITING PERIOD:**

Michigan law requires a three (3) day waiting period, exclusive of the day of application. In other words, a couple planning a Saturday wedding must apply for their License no later than the preceding Tuesday, to pick it up on Friday.

**STEP 3. PICK UP THE LICENSE:**

1. One of the applicants must pick up the License from the County Clerk's Office when the 3-day waiting period has passed.
2. The Marriage License is valid for 30 days after the date of application.
3. \*\*\*The License is valid anywhere in the State of Michigan.

**IF YOU ARE GETTING MARRIED OUT-OF-STATE:**

You must follow the law of the State in which you will be married.

**CIVIL CEREMONY:**

Persons wishing to be married in a Civil Ceremony at the Courthouse, must call District Court and make an appointment. District Court's telephone number is (989) 832-6700.

**\*\*\*This does NOT apply to Out-Of-State Residents**

PLEASE REFER ANY QUESTIONS YOU MAY HAVE TO:  
THE MIDLAND COUNTY CLERK'S OFFICE: (989) 832-6739