

MARCH SESSION  
MIDLAND COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE COMMITTEE OF THE WHOLE  
MARCH 14, 2017

APPROVED

Board called to order by Chairman James Geisler at 9:01 a.m.

ROLL CALL

MEMBERS PRESENT: SNYDER, BONE, GLASER, TERWILLEGAR, GEISLER, DORRIEN, NOESEN, BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM SMITH, CIVIL COUNSEL; JESSICA GILKINS, ADMINISTRATIVE ASSISTANT; DENISE ADCOCK, COUNTY CLERK'S OFFICE.

MEMBERS ABSENT: NONE.

MIKE KRECEK - HEALTH DEPARTMENT DIRECTOR, GAVE A PRESENTATION ON THE ENVIRONMENTAL HEALTH CODE AND PROPOSED CHANGES TO BE MADE.

\*\*THERE IS INFORMATION ABOUT THE PRESENTATION INCLUDED IN THE BOARD PACKET.

ADMINISTRATOR/CONTROLLER STAFF REPORT

BRIDGETEE GAVE HER REPORT.

**Goals:**

- 1) Maintain the County's financial stability
- 2) *Continue to improve internal and external communications*
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

**County Services Building- Kevin Beeson**

- 1) Wall vinyl has been completed on 1<sup>st</sup> floor.
- 2) New atrium furniture has been installed.

**Courthouse (4)- Kevin Beeson**

- 1) MCoNet fiber pulled between CSB & CH.
- 2) Groundbreaking set for March 17<sup>th</sup> 12:30pm
- 3) Entire maintenance shop has been relocated to Jail, CSB, & Pinecrest. This area will become the air handler room.
- 4) Developing final departmental moving schedule for 2<sup>nd</sup> floor departments.
- 5) Power & phones to old radio room have been abandoned & removed.
- 6) Pat's Gradall has begun building roadway to access new structure (off Gordon Street)
- 7) Safety fencing is up.
- 8) We've removed the holding/sally port air conditioning condenser unit from construction area. Will be relocating it to new, out of the way location soon.

**Jail Update (4)- Kevin Beeson**

- 1) As of Monday, March 13<sup>th</sup> we are currently responsible for 203 inmates. Local Midland County inmate count is 118, while 84 are from the Federal Marshals and 1 from Genesee County.
- 2) Working to increase locker room & lockers. We have more staff than we have lockers. This was approved in the 2017 Capital Projects.
- 3) Repaired faulty circulation pump on domestic hot water system.
- 4) Replaced failed boiler sequencer, upgrading to one that is on our energy management system.

**Juvenile Care Center (4)- Kevin Beeson**

- 1) Painting several detention cells.
- 2) Rebuilt heating water circulation pump.

**Pinecrest Update (4)- Joe Blewett**

- 1) As of Monday, March 13<sup>th</sup> the current census at Pinecrest is 60 – full capacity. 1 admit, 1 discharged last 30 days. Short waiting list.
  - ✓ Lots of placement inquiries and tours to prospective wait list recently
- 2) Activities: Activity Director began employment. She is providing a lot of activities and wellness to residents. Full March calendar scheduled.
  - ✓ Saginaw Valley State University Students volunteered for activity
  - ✓ SVSU Physical Therapist student is volunteering for six weeks at Pinecrest
  - ✓ Two Dow High School classrooms completed projects for residents
- 3) Saginaw Valley State University nursing students returning as a clinical site.
  - ✓ Davenport University will use Pinecrest as a Nursing clinical site pending Board of Commissioner approval.
- 4) Relias Learning online training for Resident Associates and Nursing staff is going very well.
- 5) Facilities had only routine repairs.

**Community Corrections- Marisa Boulton**

- 1) Successfully submitted information into COMPAS case manager for Community Corrections programs including In-Jail Cognitive Groups, Education, Tri-Cap programs and Network Therapy. (1, 2, 3, 4)
- 2) Attended Drug Court meeting and courtroom sessions. There are currently 19 active participants with one referral pending. Since November 2010 there have been 37 graduates. (1, 2, 3, 4)
- 3) Coordinated in-patient and out-patient substance abuse treatment for 42 individuals since October 1<sup>st</sup> 2016. (33 in 2016) (1, 2, 3)
- 4) Community Service referrals total 52 since October 1st. 27 have completed successfully for a total of 1123 volunteer hours. (67 in 2016) Had a meeting at Messiah Lutheran Church regarding several new community service options. Pivot Point, His Hands Auto, The Bridge, Filling Midland's Cup, Journeys, home projects throughout the county and the church itself all had opportunities for people. (2, 3, 4)
- 5) Tri-Cap enrollment is the highest it has ever been. We currently have 13 residents there. Of that number five people are attending the Opiate Specific Program (OSP). We have had two successful graduates from the OSP and 13 successful completions of Tri-Cap. This has resulted in 1,863 jail bed days saved for the County. (1, 2, 3, 4)

- 6) The MiHOPE program currently has 38 participants with several others being considered for enrollment. Marisa continues to meet with Judge Carras, new Case manager Jenna Easlick and Probation Agents Magnapora and Budreau bi-weekly to discuss ways to streamline the program and identify potential participants as soon as possible. (1, 2, 3, 4)
- 7) Attended the Heroin Summit at the Library Auditorium. It was standing room only. Presentations were made by Judge Beale, a successful Drug Court Graduate and many others in the Community to bring awareness of the epidemic. (1, 2, 3, 4)
- 8) Met with Molly Maynard, Grant Coordinator for Office of Community Corrections (OCC) and Judge Beale to see what options were available in the 2018 grant for Pre-trial funding. (1, 2, 3, 4)

#### **Emergency Management- Jenifier Boyer**

- 1) Continue working on updating the City/County Emergency Operations Plan. (1, 2, 3, 4)
- 2) Presented flood insurance reform changes to Village of Sanford. (2, 4)
- 3) Planning Public Officials Conference for April 20<sup>th</sup> at the Midland Holiday Inn. (1, 2, 3, 4)
- 4) Promoted Winter Weather Hazards, Severe Weather Training and NOAA Weather Radio Day. (2, 3)
- 5) Attended State of Michigan Interoperability Conference (1, 3, 4)
- 6) Held training for emergency operation center staff members. (1, 3, 4)
- 7) Held planning meeting for this year's emergency exercise with Dow. (1, 2, 3, 4)
- 8) Met with the following agencies within the community regarding emergency planning and operations: School Superintendents, County Parks (1, 2, 3, 4)
- 9) Currently participating in Midland Citizen's Academy. (2, 3)
- 10) As spring is flood season Jenifier continues to monitor and communicate rising river levels. (2, 3, 4)

#### **Equalization- Mary Cornell**

- 1) All staff are working on services related to preparation of assessment rolls and supporting documents for the upcoming Boards of Review. The office contracts to print the assessment rolls and township maps. We also prepare some land value and sales maps to support the assessor in providing data to the Boards of Review and property owners that may have questions. This also gives opportunity for equalization staff to review the assessment rolls for possible issues, errors or omissions that will need correction before values are finalized at the close of the Boards of Review. (1, 2, 3)
- 2) The department Appraiser (Becky) is also working on selection of the 2017 appraisal samples and residential sales field reviews that will start in early spring, weather permitting. (1, 2, 3)

**Finance/Budget/Administration Update- Tori Meyer**

- 1) General Fund Expenditures for the month of January were \$6.4 million. General Fund Revenue was \$254,644. Fund balance as of 1/31 = \$5.5 million. (1, 2)
- 2) The County had a bond rating change from Moody's, from Aa3 to Aa2. Congratulations! (1)
- 3) We have seen presentations from two vendors for financial software. The third and final vendor presentation will be this week March 15<sup>th</sup> and 16<sup>th</sup>. (1, 4)
- 4) The Auditors will be here April 10<sup>th</sup> to begin fieldwork. They will be camped out in the 3<sup>rd</sup> floor conference room for most of the month of April. (1)
- 5) I was asked to sit on a panel presentation to Young Leaders United on February 15<sup>th</sup>. The focus of the discussion was the various ways the county collaborates with other local governments, agencies and businesses to help residents become self sufficient. The group is affiliated with United Way and focuses on the community goals of Education, Health, and Self Sufficiency. (2)
- 6) The MAC OPEB/Pension group continues to meet and provide input for MAC as a representative on the Governor's task force on these issues. (1, 2)
- 7) As the association's Conference Chair, I have begun the planning process for the Michigan Association of County Administrative Officers annual conference. This will be held in May. (2)

**GIS- Chris Cantrell**

- 1) Working on a new phase with the Environmental Health application. In addition to past updates, the plan also includes mapping out features (septic tanks/fields etc) in GIS data format to create a rich and effective information retrieval system for existing septic systems in the county. (3)
- 2) Continue to assist the Road Commission on creating their GIS program. (2, 3)
- 3) Updated data/maps for March Board of Review for townships that work with the County. (2, 3)
- 4) Spent a couple days updating 911 layers to correct which township fire department should respond. (2, 3)
- 5) This month we will be migrating our Fetch online mapping to a new updated version of Fetch. The user experience is improved with the new layout, and the programming language it was developed with supports both desktop and mobile devices, so one application can be used on just about any device. No additional cost was incurred; this was covered under our annual maintenance fee. (2, 3, 4)

**Health Department- Mike Krecek**

- 1) Diseases – Staff continue to monitor local, statewide, national and international diseases of concern.
  - Influenza cases have been very prevalent in our community; schools have had many cases with at least one school closing for a couple of days. We continue to recommend flu shots with appointments available by appointment in our clinic for flu vaccine and other vaccines as needed. (3)

- **Norovirus has also been very prevalent in the community and is quite contagious. Several schools and one long-term care facility have reported cases of Noro. Staff continue to monitor our community providing education and clean up criteria. (3)**
- **Zika virus cases continue primarily related to travel in Central and South America. Mosquitoes are the primary vector in transmission but males can transmit the disease through sexual contact. We expect an uptick after spring travel. (3)**

## **2) Administration/Finance –**

- **The Department is beginning preparations for State Accreditation visits during the week of June 19<sup>th</sup> 2017 covering any of our programs. One requirement is submission of a Plan of Organization two months prior with approval of the governing entity (Board of Commissioners). Mike will be submitting that document shortly for BOC review and approval. (2, 4)**
- **A desk audit of our Public Health Preparedness program occurred on March 8<sup>th</sup>. Our accountant, Holly Julian and Fred Yanoski participated in the audit with good outcomes. (4)**
- **The Department was selected to receive a \$15,000 grant from the Michigan Department of Health and Human Services (MDHHS) for a Maternal and Child Health Needs Assessment. Staff participate in webinars and convened a kickoff on February 22<sup>nd</sup> to begin the needs assessment process. This grant is part of the Michigan Department of Health and Human Services (MDHHS) 2<sup>nd</sup> Amendment and was approved by the Board of Commissioners (BOC) Chair. There has been a request to use up to \$12,000 of this funding for a facilitator. That agreement is before the BOC. (1)**
- **The Michigan Department of Health and Human Services (MDHHS) has offered funding to provide Medicaid Elevated Blood Lead Case Management services for lead exposed children throughout Michigan. These services are “nurse” focused and reimbursable once provided. These services were included in the Michigan Department of Health and Human Services (MDHHS) 2<sup>nd</sup> Amendment to our current grant and approved by the Board of Commissioners (BOC) Chair. (1)**
- **The Department has applied for and received approval for a grant from the Food and Drug Administration for \$2,500 to enhance our self-assessment efforts in the food program. That request is with the BOC. (1)**
- **The Department hired Elisabeth Arrington as the new Sanitarian. She began work on February 27<sup>th</sup>. (3)**

## **3) Community Education/Involvement –**

- **The quarterly Local Emergency Planning Committee (LEPC) met on March 9<sup>th</sup>. The Health Director serves as Chair of the group. (2)**
- **The Midland County Community Health Improvement Plan (CHIP) priorities continue to be addressed. Priorities are: Healthy Weight, Later in Life Quality, Substance Use Disorders, and Mental Health Services. (2, 3)**

- Staff continue work on cross-jurisdictional sharing opportunities between the Bay, Saginaw, Mid-Michigan (Gratiot) and Midland County Health Departments. We have used grant funds for a Geographic Information System (GIS) project in Environmental Health (EH) and the initial software development is completed. I-Pads were purchased and training has occurred. County GIS has also provided technical and financial support thanks to Chris Cantrell. Well locations, wastewater systems and contamination sites in Midland County are being identified, located and geographically mapped. Permitting software (for wells and wastewater systems) is being considered as part of the next phase. (3, 4)
  - Helping Hands Dental has expanded their operations to serve more of the Medicaid eligible adult population. The Health Officer serves on the Helping Hands Board of Directors. Helping Hands plans to invite the BOC and other County leaders for a site visit of the new facilities. (3, 4)
  - Others Include: Vulnerable Adult Network, the Midland County Exploring Our Future Strategic Plan/Community Success Panel, and a Methamphetamine Task Force. The “Meth” Task Force is also looking into issues regarding opiates/heroin usage. (2, 3, 4)
- 4) Quality Improvement (QI) –
- Staff continue working on quality improvement components, seeking to continually improve customer service. Projects include: GIS opportunities, automating certain forms, improving vaccine rates for seniors, reducing vaccine waivers for children and social media opportunities. Our launch of a Facebook page several months ago is progressing. (3, 4)
- 5) Environmental Health (EH) –
- EH Staff and the Director have been meeting with John Kennett of the Midland Daily News regarding a regular feature on the Food Service Program. Registered Sanitarian Greg Price was featured in a recent article on March 4<sup>th</sup>. We are educating the MDN on the program; they plan to release certain results of local establishment inspections. While there is a potential for misinformation, the inspections are public information. (2, 3)
  - The Department has been approached by the Michigan Department of Agriculture and Rural Development (MDARD) to conduct a pilot to manage the food operations during the Midland County Fair. These duties are currently the responsibility of MDARD. We have expressed interest and are meeting to learn more. Midland is one of three Health Departments involved in conversation. (3)
  - The Department is preparing to submit proposed changes to the Environmental Health Code, to the BOC for consideration. These changes focus primarily on water and wastewater programs. The Code was last updated in 2008. (4)

- The Department is seeking a grant from the Michigan Department of Environmental Quality for beach sampling at two locations in Midland County (Sanford Lake Park and Stratford Park in the City of Midland). We are partnering with the Central Michigan Health District (CMHD) in Mt. Pleasant on this request. The grant would provide sampling for fourteen weeks at each location. Our obligation would be to provide in-kind support to collect the samples and transport them once/week. If successful, the agreement will be brought to the BOC for approval. (3, 4)
- Limited additional field work on the Sanford Lake sanitary survey of septic systems will continue this spring. Staff have focused on drafting initial results. This study sought to identify homes suspected of discharging sewage to the lake. (4)
- The Household Hazardous Waste (HHW) collection dates for 2017 have been identified. The 1<sup>st</sup> of four collections in Midland will be on Tuesday April 18<sup>th</sup>. This is a partnership between the County and the City of Midland, the City provides a location and most of the funding, and the County provides scheduling and staffing services through the Health Department.

#### Human Resources- Suzanne Ault

##### 1) Vacant positions include:

On-call Resident Associates and Nursing Supervisor at Pinecrest.

Seasonal Mosquito Control and Seasonal Park Rangers.

Full time Court Officer Clerk with District Court.

- Jessica Gilkins has been selected as the new BOC Administrative Assistant with a start date of 3/14/2017.
- Lance Dexter has been selected as the new Trial Court Administrator (new position) at the Courts with a start date of 4/10/2017.

#### Information Technology- Interim Director- Chris Cantrell

- 1) Continued to replace PCs in the normal cyclical rotation. (2, 3, 4)
- 2) Continue to prep for Courthouse staff relocation and other permanent renovations. (3)
- 3) CMU installed our new fiber between the County Services Building and the Courthouse on 3/6-3/8. This was done because the existing fiber will be cut during construction. (4)
- 4) We have 3 agenda software apps that will be reviewed to replace the existing system used for the Board and committee agendas. After review by stakeholders, we will make a recommendation on what will best fit our needs. (3)
- 5) One Wi-Fi access point on the 1<sup>st</sup> and 3<sup>rd</sup> floor of CSB will added this month to boost the signal strength for mobile devices. (3)

#### Mosquito Control- Carl Doud

- 1) Two MCMC employees attended the American Mosquito Control Association annual meeting in San Diego, CA, February 13<sup>th</sup>-17<sup>th</sup>. (2, 3)
- 2) Three MCMC employees attended the Skywarn training by the National Weather Service on March 2<sup>nd</sup>. (3)

- 3) The hiring process for seasonal employees is ongoing. Ten returning employees are being processed and nine additional positions are to be filled. (3, 4)
- 4) The second derogation submission to the Forest Stewardship Council for use of permethrin on state forest was submitted the first week of March by the Michigan DNR. (3)

### **MSU Extension- Diane Smith**

**Children And Youth Programming - Local General Fund**

4-H Programming is led by Dee Howe who is a 50% Position funded by the County. Below are the programs and numbers reached through her position during this last month:

- **Overall Enrollments As Of 2/23/2017:**
  - 705 Youth
  - 191 Volunteers
- **27 VOLUNTEERS** are part of four 4-H Committees that 4-H Program Coordinator, Dee Howe, meets with monthly to plan 4-H events.
- **5 VOLUNTEERS** from the Midland Center for the Arts were part of a training by Dee Howe for the conducting a WeDo Robotics throughout the month of March for weekend STEM programs as part of a partnership with MSU Extension.
- **6 YOUTH** finished a Sew Creative 6 week series, serving ages 8-11. Sew Creative for 12 and up will begin on March 20<sup>th</sup> and meet for six weeks with six enrolled and five on the waiting list.
- **Coming Up:**
  - **March 25-All Day Clowning SPIN (Special Interest) club.** This will involve two volunteers and twenty youth with four on the waiting list.
  - **March 29-WeDo Robotic kits from MSU Extension** will be used at Meridian Elementary for a three weeks series in the 3<sup>rd</sup> and 4<sup>th</sup> grades.

### **Health & Nutrition Programming –State & Federal Funded**

Health and nutrition programming in Midland County is conducted by Samantha Hebert and Melissa Pavlik, as well as Lisa Treiber who conducts preservation and food safety education.

- **Total Number of Participants Reached February 1 – February 27, 2017:**
  - a. EFNEP adults - 10
  - b. EFNEP youth - 275
  - c. SNAP-Ed adults - 11
  - d. SNAP-Ed youth – 36
  - e. TOTAL REACH: 332
- **Cooking Matters Educational Series** Cooking Matters for Adults is a nutrition program where participants will learn how to eat healthy, cook and grocery shop on a limited budget. The program consists of six lessons, lasting approximately two hours each. With the help of an experienced chef and nutrition educator, participants will gain the skills and confidence to make healthy, budget friendly meals for their family.



Each week, participants will receive take-home food, which they can use at home to practice a recipe they learned in class. Classes held locally include:

- a. Adults series at the Greater Midland Community Center January 11<sup>th</sup> - February 15<sup>th</sup>
  - b. Parents series at Longview Early Childhood Center January 23<sup>rd</sup> - March 6<sup>th</sup>
  - c. Teens series at Academic and Career Education Academy (ACEA)
- Show Me Nutrition (SMN) is a six-week program for youth from Pre-K through eighth grade. Participants engage in age appropriate, interactive, hands-on activities that promote good eating habits, physical activity and food safety. Classes held locally include:
    - a. Pre-K class at Grace Bible Church Head Start
    - b. Pre-K class at West Midland Family Center at Bullock Creek Elementary School
    - c. K-5<sup>th</sup> classes at Coleman Elementary School
    - d. Wonderful Wednesdays afterschool program with Messiah Lutheran Church K-2<sup>nd</sup> graders February 22<sup>nd</sup> - March 29<sup>th</sup>.
  - STEPS to a Healthy Teen: This is a series that with each activity including a take-home task to encourage healthier lifestyles. The curriculum includes lessons on the following:
    - On the right track- Learn how to keep track of health needs and develop a personal health plan
    - Getting a handle on nutrition- Identify main functions of major nutrients and explore empty calorie foods.
    - The balancing act- Understand portion control, learn how to create meal plans that affects growth and development.
    - Label lingo- Learn about terms used in advertising products and explore food labels.
    - Avoiding energy drinks- Understand the difference between hydration and dehydration.
    - Physical fitness options- Define intensity categories of physical activity and understand five pillars of physical fitness.
    - Healthy body image- Determine ways to have positive impacts on body image and discuss impacts of advertising messages.
    - Build a physical activity plan or fitness plan and nutrition plan- Understand the concept of SMART Goals.

Classes held locally include:

- a. February: 9<sup>th</sup> and 10<sup>th</sup> graders (3 classes)- Meridian Early College High School

- **Food Safety and Preservation:** Michigan State University Extension offers ServSafe, a national certification program for those working in food service, specifically managers and other leaders. ServSafe teaches about food borne illness, how to prevent it and how to train employees about the latest food safety issues. This staff person, Lisa Treiber, programs throughout the state with a focus in Midland and neighboring counties. The below are classes in Midland County:
  - a. 12 Youth - Food Preservation class on February 17<sup>th</sup> – learning to make Pineapple Upside Down Cake Freezer Jam, Strawberry Jam, canned Crushed Tomatoes, and pickled baby carrots.
  - b. *Coming Up:* 8 hour ServSafe Midland County March 2, MSUE

**Agriculture and Horticulture – All State and Federally Funded** Agriculture related education in Midland County is led by Educators throughout the state. Most notably are Steve Poindexter, Tom Wenzel, and Ben Phillips in Saginaw, as well as Bob Tritten in Saginaw, and Paul Gross in Isabella County.

- **Dry Bean and Sugar Beet Symposium:** February 24<sup>th</sup> - Annual symposium was held and offered information on improving production, saving money and preventing diseases. This is the largest agriculture trade show in central Michigan. Every year over 1,000 people attend, including farmers in Midland County.

#### **Parks and Recreation-** *John Schmude*

- 1) The ribbon cutting for the Solar System Sculpture Project has been changed from June 3<sup>rd</sup> to May 20<sup>th</sup> and will begin at 10:00 a.m. (1, 2, 4)
- 2) The By-Laws, Goals and Policies of the Midland County Parks and Recreation Commission are currently being revised and will go to County Board for review and consideration in April. (1, 2, 3, 4)
- 3) We are in discussion with OHM and Harsh Excavating, Inc. regarding the rail trail cracking situation. (1, 2, 3, 4)
- 4) Beginning in summer 2017, the Parks Commission will require \$1,000,000 of general liability insurance for major fishing tournaments that occur at Sanford Lake Park. (1, 2, 4)
- 5) Continued ongoing parks maintenance including compacted trails at Pine Haven, started accepting/reviewing seasonal applications. (1, 2, 3, 4)

#### **Public Guardian Services-** *Steve Wixson*

- 1) Made several 90 day client visits in and out of county. (1, 3, 4)
- 2) Filled out DHS annual redetermination paperwork. (1, 3, 4)
- 3) Went over client budgets and adjusted county fees as necessary. (1,3)
- 4) Prepared tax returns for our court wards. (2, 3, 4)
- 5) Completed annual accountings and reports of guardian for probate. (1, 4)
- 6) Attended various doctor's appointments with clients. (2, 3, 4)

**Survey and Remonumentation**

- 1) Chris finished and submitted the 2016 Completion Report to the State in February. (4)
- 2) 2017 grant signature page was sent in and we will get our 40% start up money later this month. (4)

**Veteran's Services- Ross Ahlich**

- 1) Continue work on core services. (2, 3)
- 2) Coordinating on the Memorial Parade with American Legion. (2, 3)
- 3) Began Phase 1 of Midland County Veterans Memorial sustainment maintenance program. (2, 3)
- 4) Received word that the Midland County Michigan Veterans Trust Fund Committee will not be replaced by a regional group. (1, 2, 3, 4)
- 5) Placing a paver order for the Midland County Veterans Memorial (2, 3)
- 6) Michigan Association of County Counselors Conference for the yearly recertification-CEU's-training being held this year in Lansing, MI on the 18<sup>th</sup> through the 21<sup>st</sup> of April 2017. (2, 3)

**Information Only*****Meetings attended:***

<b><i>Feb 15<sup>th</sup></i></b>	<b><i>Young Leaders United Panel presentation MAC OPEB/Pension workgroup</i></b>
<b><i>Feb 16<sup>th</sup></i></b>	<b><i>MCAN Leadership Team Meeting</i></b>
<b><i>Feb 22<sup>nd</sup></i></b>	<b><i>Community Corrections Advisory Board meeting Chamber Annual Meeting</i></b>
<b><i>Feb 23<sup>rd</sup></i></b>	<b><i>Community Success Panel</i></b>
<b><i>Feb 24<sup>th</sup></i></b>	<b><i>Courthouse Construction Meeting</i></b>
<b><i>Feb 28<sup>th</sup></i></b>	<b><i>Chamber Board meeting</i></b>
<b><i>Mar 2<sup>nd</sup></i></b>	<b><i>MAC OPEB/Pension workgroup MCTOA Quarterly meeting (Mt. Haley)</i></b>
<b><i>Mar 8<sup>th</sup></i></b>	<b><i>MAC OPEB/Pension workgroup</i></b>
<b><i>Mar 9<sup>th</sup></i></b>	<b><i>911 Board meeting</i></b>

## CIVIL COUNSEL REPORT

**ADMINISTRATOR/CONTROLLER'S OFFICE:**

- Several communications w/J. Green, B. Gransden and M. Bone re: Labor relations issue; Prepare, revise and send correspondence to J. Green; Conference w/B. Gransden and M. Bone
- Contact w/S. Ault re: Labor negotiations issue
- Contact w/M. Bone, Chairman re: Labor relations
- Contact w/Curtis Hedger re: Repeal of Ordinance
- Research re: Repeal of Ordinance; Draft Resolution for Action; Contact w/B. Gransden

BOARD OF COMMISSIONERS:

- Attend meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Receipt/Review email via Chairman M. Bone from Judge Allen re: Diane Larue contract withdrawal
- Opinion - Edenville Twp. Water Tower/Midland Amateur Radio Club Agreement
- Opinion - Ten 16 Recovery Network Business Associates Agreement/HIPPA - Midland County Health Dept.
- Opinion - Community Foundation Grant/County Sheriff re: Critical Incident Response Kits
- Opinion - Health Dept. - Proposed Grant re: USFDA 2017 Retail Program Standards
- Opinion - Health Dept. - Proposed Agreement w/Nancy Ohle for Maternal and Child Health Needs Assessment process for 2017
- Opinion - Jail Inmate/Advanced Correctional Healthcare Agreement Renewal

BUILDING COMMITTEE:

- Building Committee Courthouse Renovations project - Attend Building Committee; Courthouse Construction Committee Meeting; Prepare Minutes
- Prepare correspondence to K. Beeson; Communicate w/K. Beeson
- Send contract - Archiverde, Opinion
- Receipt/Review email Judge re: Asbestos removal bids
- Contacts w/B. Gransden and D. Ramaker re: asbestos removal
- Contact w/Denise Mason re: Downtown Development Authority/Center Corridor; Agreements

FINANCE:

- Opinion - Agreement for Purchase of Aerial Larviciding Service; Update Agreement
- Opinion - MDHHS Child Care Budget Summary & In-Home Care Summary

FREEDOM OF INFORMATION ACT:

- 33 FOIA requests/responses (e-mail communications to/from Administrator/ Controller/Sheriff's dept/PAO)
- FOIA requests; Prepare initial response(s) to Citizens for Transparency
- FOIA request of Drinker Biddle & Reath; Contact w/B. Gransden; Several contacts w/Sheriff's dept; Prepare response

HUMAN RESOURCES:

- Receipt and Review Copy of Correspondence from Police Officers Association of Michigan to Chairman M. Bone re: Placing County on Notice re: contact negotiations; Employment Relations Act

PARKS AND RECREATION:

- Pere Marquette Rail Tail 2-Mile Repair - Several communications w/J. Schmude; Review Engineering Proposal
- Receipt and Review email John Schmude re: request for opinion re: two people sharing road commission slot on the Parks Commission
- Review and Revise By-Laws; Email J. Schmude
- Contact w/Peter Poznak re: City of Coleman proposed City of Coleman proposed Quit Claim Deed
- Geotechnical Engineering proposal

PUBLIC TRANSPORTATION:

- Contact w/Ann Manary re: Road Commission; Research re: Oath of Office; Prepare Opinion
- Contact w/Lyn Knapp re: County Connection Review County Connection Master Agreement
- Prepare correspondence re: litigation to Lyn Knapp; Telephone contact and email w/Jim Duffy/MMRMA
- Prepare correspondence to Heather Lynch re: Insurance Claim/County Connection

SHERIFF:

• JAIL FACILITY

- Marden v Midland County; Contact Attorney Aseltyne's office for location of Facilitation; Receipt/Review Plaintiff's Facilitation Summary; Receipt/Review Defendant's Facilitation Summary
- Receipt/Review Motion for Summary Disposition and Brief In Support of Motion; Receipt/Review Response to Motion for Summary Disposition via Attorney A. Brege
- Review Conference with Greg Fitkin and Brian K.
- Attend Facilitation in Troy
- Tyrone Price v Midland County Sheriff's Dept.

TREASURER:

• BANKRUPTCY MATTERS

- U. S. Bankruptcy Court - Arthur Beagle
- Prepare and e-file Appearance(s) and Certificate(s) of Service w/regard to Susan Bower/Chap. 7, and Albert Sian/Chap. 13; Prepare and e-file Proof(s) of Claims
- Attend meeting with Judge Carras re: Order for Foreclosure
- Prepare correspondence and email to C. Lunsford
- Revise contracts and execute
- Telephone calls w/Scott Stevenson re: Betron

COMMISSIONERS UPDATE ON BOARDS AND COMMISSIONS

COMMISSIONER COMMENTS

GLASER - NO COMMENT.

TERWILLEGAR - NO COMMENT.

DORRIEN - WELCOMED JESSICA GILKINS - NEW BOARD ADMINISTRATIVE ASSISTANT AND ALSO SPOKE REGARDING LANCE DEXTER - NEW TRIAL COURT ADMINISTRATOR

NOESEN - WELCOMED JESSICA.

SNYDER - WELCOMED JESSICA AND THANKED MIKE KRECEK - HEALTH DEPARTMENT DIRECTOR.

BONE - EXCUSED BEFORE COMMISSIONER COMMENTS.

GEISLER - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE:

MOTION BY COMMISSIONER DORRIEN SUPPORTED BY COMMISSIONER NOESEN TO ADJOURN  
Motion carried.

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MEETING IS ADJOURNED UNTIL TUESDAY, MARCH 1, 2017 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.