

APRIL SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE COMMITTEE OF THE WHOLE  
April 14, 2015

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN, BRIDGETTE  
GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM SMITH, CIVIL  
COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT;  
ANN MANARY, COUNTY CLERK OFFICE.

MEMBERS ABSENT: KLOHA.

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**Goals:**

- 1) Maintain the County's financial stability
- 2) *Continue to improve internal and external communications*
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

**County Services Building- Kevin Beeson**

- 1) Replaced all 30' parking lot lights with LED.
- 2) Replaced all interior EXIT signs with LED as well.
- 3) 12' sidewalk LED retrofits have arrived and will be installed as time permits.

**4th Floor/Courthouse Remodel- Kevin Beeson**

Nothing to Report

**Courthouse (4)- Kevin Beeson**

- 1) Sallyport area: Supply vents from last month made no noticeable change. Three Rivers is working with the engineer to find another solution.
- 2) Acquiring an added architect quote for Courthouse space analysis (for repurposing interior project.)
- 3) Moving forward with Ron Koenig at Building Arts & Conservation to complete the gable end exterior as the Foundation funding has been secured.

**Jail Update (4)- Kevin Beeson/Sheriff**

- 1) As of Tuesday April 14<sup>th</sup> we are currently responsible for 244 inmates. Local Midland County inmate count is 136, while 68 are from the Federal Marshals, 26 from Genesee County, and 14 are from the Michigan Department of Corrections.
- 2) Nothing out of the ordinary. Broken window (billable) in F-pod, kitchen equipment repairs, laundry repairs.
- 3) Painting and touch-up repairs to keep building looking new.
- 4) Added signage for law library.
- 5) People to People has given proper notice and will not be fulfilling their contract. With the short time frame, there was not time to go through a full bid process. People to People is willing to assign their contract to another vendor. With information available from other jails, and the need to have someone in place by May 3<sup>rd</sup>, the Sheriff contacted other providers and asked them to visit the jail, review our processes and offer a quote. The Sheriff, Jail Management, and Denise Mason were all actively involved in the process and the Sheriff will be recommending a vendor to take over People to People's contract yet this week.

**Juvenile Care Center (4)- Kevin Beeson**

Nothing to report

**Pinecrest Update (4)- Joe Blewett**

- 1)As of Tuesday April 14<sup>th</sup> the current census at Pinecrest is 59. 2 residents passed away. 1 resident was discharged to APS/CMH/DHS. 3 admits since March 5<sup>th</sup> meeting.
- 2)Sesquicentennial planning ongoing. Save the Date: Wednesday, July 22<sup>nd</sup>, 5:00 – 8:00 pm. At Pinecrest. August exhibit at historical society August 3<sup>rd</sup> – 24<sup>th</sup>.
- 3)Activities: music, shopping, nursing student activities, exercise, shopping outings, nursing students giving a lot of 1 on 1 attention. Dow Gardens Butterfly Exhibit outing. Planning July Loons Game outing.
- 4)Worked with facilities to get camera's installed.
- 5)Annual Report presented to the Board of Commissioners on April 7<sup>th</sup>.

**Community Corrections- Marisa Boulton**

- 1)Inputted program information pertaining to; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1, 2, 3, 4)
- 2)Attended Drug Court meetings and courtroom sessions in Judge Beale's courtroom. There are currently 21 active participants in Drug Court. Two referrals are pending. (2, 3)
- 3)Community Service:  
77 New referrals for the fiscal year.  
37 have successfully completed. (2, 3, 4)
- 4)Marisa graduated from the Citizen's Academy. (1, 2, 3, 4)
- 5)Attended the annual Tri-Cap Board meeting in Traverse City. Tom Combs, Administrator of Offender Reentry MDOC was the guest speaker. It appears that Community Corrections is moving in a direction where programming would work with offenders in and out of jail. (1, 2, 3, 4)
- 6)Attended the Michigan Association of Drug Court Professionals in Novi. Was very impressed with the break-out session titled, The Use of Mind-Body Skills to Overcome Emotional and Behavioral Dysregulation caused by Trauma. (1, 2, 3, 4)
- 7)A training by the OCC was held April 6<sup>th</sup> that addressed the 2016 grant application and the changes that were made. A focus has shifted to Evidence-Based programs. Funding is also being shifted to programming out of the jail and in the community. Marisa will be receiving a COMPAS Criminogenic Needs and Risks Profile specific to Midland County and will be contacting the Judges and Probation department to gather their thoughts and input on programming. (1, 2, 3, 4)

**Emergency Management- Roger Garner**

- 1)Roger participated in a Senior Services workgroup to discuss the future of the Sanford Senior Center where presently located. Provided coordination and information to both Senior Services and the Village of Sanford pertaining to making application for a hazard mitigation grant through the Michigan Department of State Police. (2, 3)
- 2)Conducted an annual training session in the EOC for Dow Chemical Michigan Operations Site Emergency Managers, Public Affairs, and Emergency Services & Security staff. (2, 3)
- 3)Updated the Midland County Wildfire Standard Operating Procedures in coordination with the MDNR Sanford Field Office & Midland County Fire Chiefs. (2, 3)
- 4)Coordinated and completed the replacement of the siren head at the corner of Poseyville and Miller Road with the assistance of American Signal and West Shore Services. (3, 4)

- 5) Participated in annual Pipeline Emergency Training and the annual emergency management training meeting at the Detroit/Pontiac Weather Service Office. (2, 3)
- 6) Taped a segment of the April MCTV "Community Focus" program, providing information on how to receive warning and emergency information. (2)
- 7) Participated in the following meetings:
  - 3rd District Emergency Management
  - Region 3 Homeland Security Planning Board
  - Midland County Fire Chief's Association
  - MDOT M-30/US-10 Roundabout Meeting for Emergency Responders
  - Midland Safe Communities Committee
  - Law Enforcement Center Integration Committee
  - Shelterhouse Facilities Committee

**Equalization- Mary Cornell**

- 1) March Boards of Review are now complete and all data has been forwarded in advance of preparing the equalization reporting for the Board of Commissioners. The reports are complete and will be presented to the Finance Committee this week, followed by the full Board on April 21<sup>st</sup>. The increase in assessed/county equalized values is approx. \$111,912,000 or 1.5%.
- 2) Taxable value changes have also been calculated. Reporting will be made to the Board of Commissioners, as well as Administration as an informational package within a few days. (No approval by the Board is needed.) The taxable value indicates an increase of 1.08% or \$39,401,817. (1)
- 3) Mary is also currently working toward selection of the appraisal sample for 2015. Field work will commence as soon as the weather improves, probably by the end of April.
- 4) The short-term assessment contract with Lee Township has expired (as of March 31<sup>st</sup>) and the township has employed a new assessor who took over the roll and the assessment duties on April 1<sup>st</sup>.

**Finance/Budget/Administration Update- Tori Meyer**

- 1) Auditors have been on-site since April 6<sup>th</sup> to begin fieldwork for 2014 Annual Audit. They will be on-site through the end of the month. (1,2)
- 2) The State is also conducting an audit of the Child Care Fund Grant, so staff has been pulling vouchers to assist with that audit as well. (1)
- 3) All data transmissions to the I.R.S. for 2014 W-2s, 1099s, and 1096s were completed within the designated deadlines. (1,2)
- 4) Tori is sending the Benefits Accountant to training in East Lansing on May 11<sup>th</sup>. The Patient Protection and Affordable Care Act added Sections 6055 and 6056 to the Internal Revenue Code, where employers must now comply with new reporting and disclosure requirements. Beginning in 2016, all employees will receive a W-2 AND a 6055. This is a huge increase in staff time, the number forms to be completed, and she is concerned about the increased workload to the staff. She will be monitoring the situation. We will need to communicate these changes to our employees. Fortunately, we have time to develop communication strategies. (1,2,3)

**GIS- Chris Cantrell**

- 1) Tax maps have been updated for Equalization. Chris manages the tax map requirement for the Equalization Department and updates these during the spring of each year. Equalization keeps these for use during the year and provides each of the local units with copies of pages that have been updated. (2,3,4)
- 2) The GIS work to include zip code data in the CAD system at 911 has been finished. They were able to develop a zip code layer (countywide) and worked with the CAD vendor to integrate it into the reporting process at Central Dispatch (2, 3)
- 3) Continue to work on developing a proposal so GIS will include what is needed for the Env. Health field application. Chris has talked with Ottawa County about their program/application and they have sent documentation and the database schema for our review. (3,4)

**Past Items:**

Continue to work on development of the processes to create the Audit of Minimum Assessing Requirements (AMAR) mapping component for the township assessors that have partnered with the county on GIS. This process will also benefit the Equalization Department because these map sets are needed for their work as well. (2,3)

**Health Department- Mike Krecek**

- 1) Diseases – Staff continue to monitor statewide, national and international diseases of concern.
  - State requirements for non-medical vaccine waivers have changed and parents/guardians must now receive education/counseling from local health prior to waiver approval. This will affect kindergarten, 7<sup>th</sup> grade and all transfer students and places penalties on local school districts and more burdens on local health departments. The Department conducted two seminars (same material) for local school representatives March 10<sup>th</sup> and March 12<sup>th</sup>. Senator Stamas has also been in touch with the Director on this matter. (1,3)
  - Measles continues to be a national concern, with about 160 cases, many cases related to Disneyland and others in unvaccinated foreigners. The disease was eradicated until a few years ago, and while the vaccine is very effective, some refuse to immunize their children. (3)
  - Suspected norovirus (often incorrectly identified as stomach flu) outbreaks continue in our local schools and community. (3)
- 2) Community Education/Involvement –
  - The Midland Medical Society Alliance is sponsoring a vaccine seminar on April 14<sup>th</sup> (today) at the Towsley Auditorium. Our Medical Director is one of the presenters. (2,3)
  - The Department plans to make referrals for a diabetes and pre-diabetes prevention program being sponsored by the Michigan Health Improvement Alliance (MIHIA). (3)
  - Considerable activity is presently occurring as a result of the Midland County Exploring Our Future Strategic Plan/Community Success Panel with intent to enhance and improve quality of life in Midland County. (4)
- 3) The decision in Lansing to merge the Department of Human Services (DHS) and the Department of Community Health (MDCH) remains of great concern to local public health. Our association is monitoring progress and sees many challenges ahead. (3)
- 4) Quality Improvement (QI) - Staff continues working on quality improvement components, seeking to continually improve customer service. One of the current projects is comparing county fleet vehicle costs to travel reimbursement costs to seek the best mix of vehicle usage. We are also looking at potential GIS projects and reducing vaccine waivers for children (3,4)
- 5) The 2015 County Health Rankings for Michigan and Midland were recently released and Midland County continues to do well – Top Ten in the State in both Health Outcomes and Health Factors as compared to 82 peer counties. (2,3)
- 6) Behavioral Risk Factor Survey (BRFS) – The behavioral risk factor survey for Midland County residents is completed with results expected by the end of April. Considerable data is collected that helps establish community priorities regarding health and social issues. Saginaw Valley State University (SVSU) is conducting the survey and community members can request to participate. (1,2,3)
- 7) April 5<sup>th</sup>-11<sup>th</sup> was National Public Health Week. The Department had a modest display in the CSB forum. April 24<sup>th</sup> is also Earth Day. (2)
- 8) Community Health Improvement Plan (CHIP) – Local agencies/partners are developing a Community Health Improvement Plan for Midland County based off the results from the BRFS (above). This will provide an opportunity to work on community health priorities on a systematic basis. Funding for this effort is being provided by the Midland Area Community Foundation, the United Way and some funding surplus from the BRFS project. (2,3)
- 9) Environmental Health –
  - Our newest sanitarian, Alan Bloch, has begun his duties and is busy with training.

- The Sewage contractors/installers Seminar to share new technologies, law changes and departmental updates will occur on April 9, 2015. (2,3)
- The first of four household hazardous waste collections will occur on April 21<sup>st</sup>. Dow Chemical has chosen to fund our efforts this year at a reduced level with the Midland City Landfill covering the shortfall. E-waste can be taken to the Midland Recyclers on this date or most any date the Landfill is open. Some fees apply to e-waste. We appreciate the continued partnerships with Dow and the City of Midland. (3,4)

#### Human Resources- Suzanne Ault

- 1) Current job openings are: Law Clerk for Judge Carras, a temporary Janitorial Worker and a Maintenance Specialist for Facilities. We continue to hire for seasonal Mosquito Control and Parks as well as On Call Universal Workers at Pinecrest.

#### Information Technology- Brian Nichols

- 1) Continue the workstation replacements of aged PCs throughout the County. (3).
- 2) Working with Joe and Kevin to implement the new camera system at Pinecrest (2,3,4)
- 3) Began migration of systems from soon to be end of life Windows Server 2003 (3,4)
- 4) Implemented the law library with secure PCs and software at the jail (2,3,4).
- 5) Continued to work with Kevin Beeson on the proposal to refresh the security door PCs and their software at the jail. (2,3,4).

#### Mosquito Control- Carl Doud

- 1) MCMC is preparing for the 2015 Aerial mosquito larvicide program. Applications will likely begin around April 15<sup>th</sup> based on rainfall and larval development. Early notices are going out and a posting was made in the *Midland Daily News*. (2, 3)
- 2) MDNR granted permits for aerial mosquito larviciding and adulticiding on April 1<sup>st</sup>. MCMC grateful to the Gladwin office and regional DNR managers for their cooperation. (2, 3)
- 3) MCMC welcomed back eight returning seasonal technicians on April 6<sup>th</sup>. Six new technicians were trained April 7<sup>th</sup>-10<sup>th</sup>. Five full time positions remain to be filled. MCMC continues to receive applications and conduct interviews. (3)

#### MSU Extension- Deanna East

- 1) MSU Extension Open House
  - a. Date: May 27, 2015
  - b. Time: 3:00 pm-5:00 pm
  - c. Location: MSU Extension Midland County Office
  - d. Come learn about MSU Extension programs and meet the staff.
- 2) The next meeting to discuss funding for MSU Extension Midland County on April 16<sup>th</sup> at 7:00 pm in the MSUE Learning Center. The goal is to continue discussion of sources of funds for MSU Extension Midland County for the 2015 budget year and discuss plans for sustainable source(s) for future years.
- 3) MSU Extension's website, [www.msue.msu.edu](http://www.msue.msu.edu) has just passed a milestone – 10 million page views. That's quite an accomplishment considering the site only launched April 18, 2012. What is even more remarkable is our continued rate of growth. The site received 1.8 million page views in Year 1, 3.64 million in Year 2 and 4.48 million with more than a month to go before we hit our three-year anniversary.
  - a. This couldn't be possible, of course, without the one thing that is driving people to the website on a daily basis – quality content that they can trust. Thanks to the wonderful expertise of educators and specialists.

- 4) Farm Bureau gave \$200 to each 4-H youth who participated in Capitol Experience. Capitol Experience is a four-day event in Lansing which allows high school-aged youth to explore the process of democracy through a mock legislative experience. Youth research and propose bills, participate in committee meetings, debate and vote on legislation and sign bills into law. The youth will report back to Farm Bureau about their experience.
- 5) Midland County 4-H has 21 youth attending Exploration Days in June.
- 6) Cooking Matters programs are really taking off. Melissa Coosard and Sam Habowski have 3 classes scheduled. The first one will take place in the office from May 22<sup>nd</sup> to June 19<sup>th</sup> from 10:00 am-12:00pm. Another will take place at United Methodist Church from May 13<sup>th</sup> to June 11<sup>th</sup>. They are scheduling one at the Salvation Army with dates to be set up in August.
- 7) Sam Habowski will be teaching Eat Healthy Be Active at Midland Open Door as well as Coleman Area Library beginning this month.

#### Parks and Recreation- Kim Haller

- 1) Park Staff are currently preparing park property for summer operations. Entrance fees will begin to be collected for Sanford Lake Park on April 18<sup>th</sup>. Park property closed for winter (Manitou, Veterans, Laur) will be opened as the weather warms up. This will allow for safe restoration of water services, as well as the drying of park roads and parking areas to support vehicle use. (1,3)
- 2) The 3<sup>rd</sup> Annual Ride for Howard will take place April 25<sup>th</sup>. The ride will kick off at 7:30 am at Midland Farmer's Market and riders can select to travel any length of the 80 mile route. Registration is currently at 140 riders and 25 sponsors. Proceeds from the ride are dedicated for future trail improvements. (1,2,3)
- 3) Construction workers will be back on site at the Averill Trailhead project this month to complete construction of the pavilion structure, perform concrete work and install site amenities. Project completion is anticipated to be in May with the installation of the asphalt parking lot and site restoration. (1,4)
- 4) The Emerald Ash Borer continues to devastate the Ash trees though-out parks and on county facility grounds. Our proactive treatment to save a number of these trees located in prominent locations has staved off the disease at this time. However, due to the vast number of dead and dying ash park staff will be removing only trees that present a danger of to the public or structures. (1)
- 5) First round of interviews for the Parks Director position took place the week of April 6<sup>th</sup>. Second interviews will be held the week of April 27<sup>th</sup>.

#### Public Guardian Services- Steve Wixson

- 1) Made several 90 day client visits in and out of county. (1), (3), (4)
- 2) Filled out DHS annual redetermination paperwork (1), (3), (4)
- 3) Went over client budgets and adjusted county fees as necessary (1), (3)
- 4) Was appointed for 2 more clients through probate court (1), (4)

#### Survey and Remonumentation-Chris Cantrell

- 1) Denise Mason and Chris have updated the contract language for the surveyors. New legislation requires GPS coordinates and a new recording document to be used. The timing for the new requirements work out well for us since the contracts expired last year. We had the surveyors review the new requirements and provide updated costs based on this for us. (2,3,4)

#### Veteran's Services- Ross Ahlich

- 1) Continue work on core services. (3)
- 2) Continue coordinating with the American Legion Post 165 on the Memorial Day Parade (2,3)
- 3) Ross will attend the Great Lakes Region Veterans Coalition the 16<sup>th</sup> of April, 2015. (2,3)

- 4) Will also attend the Michigan Association of County Veteran Counselors spring training conference the 20<sup>th</sup> through the 24<sup>th</sup> of April. (2,3)
- 5) Submitted the Michigan Veterans Trust Fund semi-annual reconciliation report to Lansing.
- 6) Accepted an invitation from Roger Garner to attend a Safety Conference in Saginaw on the 13<sup>th</sup> of May.
- 7) Brandan Hodges from the Sheriff's Department is generously giving his time to speak at Meridian High School on Military Deployments.

### Information Only

#### *Meetings attended:*

*March 11<sup>th</sup>*

*March 12<sup>th</sup>*

*March 20<sup>th</sup>*

*March 24<sup>th</sup>*

*March 26<sup>th</sup>*

*Chamber State of the City Address*

*911 Board Meeting*

*Community Success Panel meeting*

*Chamber Board Meeting*

*Special Joint City County Meeting*

*Community Success Panel Meeting*

#### CIVIL COUNSEL REPORT

##### BOARD OF COMMISSIONERS:

- Attendance at meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Midland Exploring for Future \*City and County)
- Intergovernmental Contract for the Establishment of a Substance Use Disorder Oversight Policy Board
- Child Care Fund -MOU
- Great West - managed Account Service Fees
- Michigan Municipal Risk Management Authority - Renewal Policy
- FAIR BOARD
  - Midland County Agricultural & Horticultural Society (openness of corporation)

##### COUNTY CLERK:

- Kriss Arbury v Midland County Road Commission and Midland County and Midland Parks and Recreation Commission (Witness and Exhibit List)

##### HEALTH DEPARTMENT:

- Misc. FOI request
- Comprehensive Agreement (CPBC) - Amendment #2 between (MDCH) and Midland County for Fiscal Year 2014-2015

##### HUMAN SERVICES:

- MSUE Renewal Agreement for Extension Service (Annual Work Plan FY 2015)
- County of Midland v Arthur Beagle - (Clam and Delivery Action/status conference)

##### PARKS AND RECREATION:

- Pere Marquette - Pere Marquette Averill Trail Head Improvements Contract
- Coleman Skate Park
- Sanford Lake - bottom lands
- Sanford Lake Park Concession Stand Agreement (Whippy Dip)

##### PROSECUTOR:

- Various FOI requests
- Real property forfeiture issue - 1016 Airfield Lane - (Quiet Title Action)

SHERIFF:

- Various FOI requests
- JAIL -
  - Jail incident - subpoena - research; Medical Examiner issue

TREASURER:

- Collection of City Taxes - research question
- FORECLOSURES -
  - Judgment of Foreclosure
- BANKRUPTCY MATTERS -
  - Richard E. Betron, Jr., Debtor - Chapter 13 (Lift of automatic stay)
  - Rose Holton, Debtor - Chapter 7 - (Question of discharge - ability)

COMMISSIONERS UPDATE ON BOARDS AND COMMISSISONS  
COMMISSIONER COMMENTS

DORRIEN - NO COMMENT. ,

NOESEN - NO COMMENT.

KLOHA - EXCUSED.

BONE - APRIL 25<sup>TH</sup> IS HOWARD'S BIKE RIDE.

LEIGEB - NO COMMENT.

KEENAN - QUESTION ABOUT ENERGY COSTS.

GEISLER - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE: NONE.

Motion by Commissioner Keenan supported by Commissioner Dorrien to adjourn.  
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, APRIL 21, 2015 AT 9:00 A.M., TO MEET IN A  
REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME  
THEIR DUTIES.