

JULY SESSION
MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
JULY 12, 2016

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN,
BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM
SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT;
ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: NONE.

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COURTHOUSE RENOVATION PROJECT - JUDGE CARRAS -
JUDGE CARRAS GAVE A PRESENTATION ON WHERE THEY ARE WITH THE COURTHOUSE
RENOVATIONS.

ADMINISTRATOR/CONTROLLER STAFF REPORT - BRIDGETTE GRANSDEN
BRIDGETTE GAVE HER REPORT.

Goals:

- 1) Maintain the County's financial stability
- 2) *Continue to improve internal and external communications*
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

County Services Building- Kevin Beeson

- 1) Treasurer's job to Gerace Construction. Scheduling looks to be mid to late August.

Courthouse (4)- Kevin Beeson

- 1) Weekly meetings with Judiciary & Archiverde on new entrance and space redeployment.
- 2) Digital video recorder failing.

Jail Update (4)- Kevin Beeson

- 1) As of Monday, July 11th we are currently responsible for 214 inmates. Local Midland County inmate count is 107, while 79 are from the Federal Marshals and 28 from Genesee County.
- 2) Two fire sprinkler activations.
- 3) Removed and replaced insulation on refrigerant lines to kitchen.

Juvenile Care Center (4)- Kevin Beeson

Nothing to report.

Law Enforcement Center (4)- Kevin Beeson

- 1) Gun range 80% complete.
- 2) Moving furniture for carpet & wallcovering installation.

Pinecrest Update (4)- Joe Blewett

- 1) As of Monday, July 11th the current census at Pinecrest is 59; 5 admits 2 discharges last 30 days.
- 2) Hiring and orienting new staff.
- 3) Several assessments lately.
- 4) Activities: Second Loons game planned, music, golf cart rides, shopping days extended.
- 5) Scheduling and setting up several on-site clinics regularly: Physicians, podiatry, dental, optometry, audiology.
- 6) MACF follow up letter on grant expenditures.
- 7) Budget submitted.

Community Corrections- Marisa Boulton

- 1) Successfully submitted information into COMPAS case manager for Community Corrections programs including In-Jail Cognitive Groups, Education, Tri-Cap programs and Network Therapy. (1, 2, 3, 4)
- 2) Attended Drug Court meeting and courtroom sessions. There are currently 22 active participants with two referrals pending. Two participants graduated last week! To date there have been 30 graduates since the start of this program. (1, 2, 3, 4)
- 3) Coordinated in-patient substance abuse treatment for 55 individuals since October, 2015. (1, 2, 3)
- 4) Community Service referrals have remained steady with new referrals being made weekly. 125 referrals have been made since October 1st. (2, 3, 4)
- 5) Tri-Cap numbers have remained steady. Since October 2015, 29 participants have successfully completed the Tri-Cap program saving 3,084 jail bed days. (1, 2, 3, 4)
- 6) The MiHOPE program remains at 19 participants. Marisa continues to meet with Judge Carras and Probation Agent Magnapora bi-weekly to discuss ways to streamline the program and identify potential participants as soon as possible. Judge Carras has a goal of enrolling at least 10 more participants. His goal for next fiscal year is 50 participants. (1, 2, 3, 4)
- 7) Attended MiHOPE (Swift and Sure) training in Lansing with Judge Carras and probation agents Magnapora and Budreau. Judge Alm and his Probation Supervisor, Cheryl Inouye, who created the program in Hawaii in 2004 met with the Midland team to discuss how our program was working. It was very helpful to be able to ask questions to the creator of the program and receive clarification on program details.
- 8) Attended a Pre-Trial meeting in Lansing anticipating that our 2017 grant will be funded for a Pre-Trial program.

Emergency Management- Jenifler Boyer

- 1) Hosted MICIMS Training for EOC staff. (2, 3, 4)
- 2) Met with local law enforcement regarding LEC Emergency Planning. (1, 2)
- 3) Attended Shelter House facilities meeting. (2)
- 4) Attended Region 3 Homeland Security Planning Board Meeting. (1, 2, 3, 4)

- 5) Chaired Midland County Local Planning Team meeting to discuss regional Homeland Security Funding changes and opportunities. (1, 2, 3, 4)
- 6) Attended Department Head meeting. (1, 2, 3, 4)
- 7) Facilitated Midland County Wildfire Tabletop Exercise. (1, 2, 3, 4)
- 8) Presented to the Sheriff's Reserve's on EOC and EM functions and responsibilities. (2, 3, 4)
- 9) Did interview with WIOG 102.5 on Flood Awareness Info and Floodsmart.gov website. (2, 3, 4)
- 10) Presented to the Midland County Search and Rescue Board about Damage Assessment. (1, 2, 3, 4)
- 11) Met with Northwood University Security. (2, 3, 4)
- 12) Met with Dow Chemical Emergency Services and Security. (3, 4)
- 13) Attended United Way bus tour. (2, 3, 4)
- 14) Met with President of Midland County Fire Chiefs Association to discuss training needs of local fire departments in regards to EOC roles and assistance. (2, 3, 4)
- 15) Met with Sheriff regarding sharing of county services and emergency planning regarding animals. (1, 2, 3, 4)
- 16) Met with City of Midland Police Chief regarding current planning initiatives and future planning goals. (2, 3, 4)

Equalization- Mary Cornell

- 1) Appraiser and Director are working on appraisals to support 2017 equalization studies.
- 2) Equalization Clerk/GIS has been completing property splits and combinations as requested by the local units. Also working on mapping project to add additional detail to the tax maps provided by the department to the local units and the public.

Finance/Budget/Administration Update- Tori Meyer

- 1) General Fund Expenditures for the month of May were \$1.4 million. General Fund Revenue was \$1 million. Year-to-Date, expenses were \$14.3 million and revenue was \$3.8 million. (1, 2) General Fund monies will be exhausted in June. County will be borrowing (internally) for purposes of cash flow.
- 2) The 2015 Comprehensive Annual Financial Report (CAFR) or audit was filed with State Treasury on June 29th. (1)
- 3) The F-65 and Qualifying Statements were filed with State Treasury on June 30th. If the F-65 is late, the State can withhold revenue sharing payments. (1)
- 4) Continuing Disclosure is required to the Municipal Securities Rulemaking Board every June 30th. This deadline was met. (1)
- 5) All Departments have submitted budget requests for 2017.
- 6) Grant reimbursements from the State for the Child Care Fund Grant have been extremely delayed. The County last monthly grant payment was for November 2015. This was brought to MAC's attention at the MACAO conference in May and MAC contacted the Department of Health and Human Services to investigate. MAC has since reported that the Dept of Health and Human Services has hired more staff to address the problem and will be making an effort to get caught up. Untimely grant reimbursements do not help the County's cash flow and we appreciate that MAC went to bat for us! (1)

- 7) Finance Department is still moving forward with plans to refund the 2008 Jail Bond Issue in order to refinance with a lower interest rate and save the General Fund money by reducing expenditures in the future. (1)

GIS- Chris Cantrell

- 1) Environmental Health App: Equipment has been handed out to the 4 staff, and we are training them on the application and GPS set up over the next couple weeks. (3, 4)

Health Department- Mike Krecek

- 1) Diseases – Staff continue to monitor local, statewide, national and international diseases of concern.
 - The Zika virus cases continue to rise related to travel in Central and South America. Cases are anticipated to originate from southern US states during the year. Pregnant women are at greatest risk for complications as the virus can affect fetuses (learning disorders/microcephaly). Many will contract disease and not recognize the symptoms. Mosquitoes are the primary vector in transmission but males can transmit the disease through sexual contact, possibly for several months after exposure. Information continues to change. Statewide conference calls are occurring monthly – we had one on 6/20/16 and another is scheduled for 7/18/16. Mosquito surveillance is a priority for the State. (3)
- 2) Administration/Finance –
 - The Department has submitted our 2017 budget which is largely a continuation budget. (1)
 - The Michigan Department of Health and Human Services (MDHHS) has released the 2016-2017 CPBC agreement with essentially flat funding. (1)
- 3) Community Education/Involvement –
 - Helping Hands Dental has been approved to receive grant funding from several local foundations to expand the clinic. The focus will remain Medicaid eligible adults. (3, 4)
 - Staff will continue to monitor contamination issues related to Velsicol, including PBB and DDT originating in St. Louis and how those might affect Midland residents and the Pine River. (2)
 - Staff continue participation in the Midland County Community Health Improvement Plan (CHIP) priorities. Initial priorities are: Obesity, Senior Quality of Life Issues and Substance Use/Abuse. A group focusing on Mental Health issues has also been convened. (2, 3)
 - Staff continue work on cross-jurisdictional sharing opportunities between the Bay, Saginaw, Mid-Michigan (Gratiot) and Midland County Health Departments. We are using grant funds for a GIS project in Environmental Health (EH) and the software development is completed. Dow Chemical may be interested in providing 2-4 handheld computers/iPads to support this project. (3, 4)
 - SVSU is planning a “Water Conference” for later this year in connection with their intention to develop a Masters in Public Health. More to follow. (2)

- Others Include: Vulnerable Adult Network, the Midland Safe Communities accreditation project, the Midland County Exploring Our Future Strategic Plan/Community Success Panel, and a Methamphetamine Task Force. (2, 3, 4)
- 4) Quality Improvement (QI) - Staff continue working on quality improvement components, seeking to continually improve customer service. Projects include: GIS opportunities, automating certain forms, improving vaccine rates for seniors, reducing vaccine waivers for children and social media opportunities. (3, 4)
 - 5) Environmental Health (EH) –
 - City of Flint water continues to be a major issue. The Governor, the Michigan Departments of Environmental Quality, Health and Human Services and Agriculture and Rural Development are all involved and directing significant financial resources to Flint and Genesee County. (2)
 - Our food program has been approved by the State to conduct a self-assessment for the next accreditation visit (2017) and we have begun the initial review. (3)
 - Recent legislation will move responsibility for food service vending locations to the Michigan Department of Agriculture and Rural Development (MDARD). Local health will continue to investigate complaints and suspected foodborne outbreaks related to vending locations.
 - The current lack of rainfall will likely cause surface water bacterial counts to rise and potential for diseases such as swimmer's itch to increase. (4)

Human Resources- Suzanne Ault

- 1) Vacant positions include:
 - On-call Resident Associates at Pinecrest.
 - Part-time Janitorial Worker with Facilities.
 - Full-time Deputy County Clerk.
 - Part-time Corrections Deputies.
 - Part-time Tax Specialist with Treasurer Office. (3)

Information Technology- Brian Nichols

- 1) Continued to work on the project of migrating Parks and Rec from wireless connection to fiber connection on MCoNet. (1, 2, 3, 4)
- 2) Continued to replace PCs in the normal cyclical rotation. (2, 3, 4)
- 3) Continued the replacement of the network switches at the Courthouse in preparation of the new VOIP phones being installed before the end of the year. (1, 2, 3, 4)
- 4) Finished 2017 budget and made plans for short/long term IT projects (1, 2, 3, 4)

Mosquito Control- Carl Doud

- 1) MCMC crews have been treating large county drainage ditches for mosquitoes. (3, 4)
- 2) A recent survey of catch basins revealed that the material used to treat basins with the bike (a formulation of material not previously used by MCMC) resulted in very effective mosquito control. (3, 4)
- 3) The most abundant mosquitoes at this time come from permanent water sources such as swamps and marshes. The lack of rain has significantly reduced the number of temporary floodwater species compared with last year's rainy season. (3)

- 4) We are still awaiting word on the derogation submitted to the Forest Stewardship Council (FSC) to apply mosquito control products on State forest. In the meantime, the new FSC standards on pesticides have taken effect. Therefore, MCMC is not able to treat any areas of state forest. An e-mail to MDNR was sent on June 30th inquiring about any updates on the derogation and a reply was received that they had received no word to date from the FSC. (2, 3)
- 5) Carl was an invited speaker at the St. Clair County Health Department Special Pathogens Workshop on June 22nd, 2016 in Port Huron. Dr. Doud spoke about Zika virus and the risk to Michigan residents. (2)

MSU Extension- Diane Smith

Health and Nutrition Programming:

- 1) **Cooking Matters Educational Series**
 - a. **Store Tour July 12th – Providing a tour on grocery sections, education on eating healthy on a budget, and produce education. Midland Emergency Food Pantry is sponsoring \$10.00 certificate to participants for groceries to be used in each food group.**
 - b. **Childcare Professionals Training – July 30th & Aug 6th, a 10 hour training for continuing education credits will be given through a partnership with Great Start who promotes and registers clients.**
- 2) **Nutrition Education 1 Time Sessions**
 - a. **Midland Public Schools – This is a first time partnership where we will be programming with the summer food sites.**
 - b. **Midland Public Recreation Partnership - Teaching Healthy Harvest which is a nutrition class with gardening.**
- 3) **Camps**
 - a. **Camp 360 – At the end of June, 5 day series from 9-2pm using the Dig In Curriculum teaching nutrition, gardening, food safety and preservation.**
 - b. **Camp I Know ME – July and August, partnering with Child and Family Services for at-risk middle school youth, conducting cooking demo's and nutrition education.**
- 4) **Project Fresh and MI Fresh**
 - a. **Project Fresh – 20 sessions this summer**
 - b. **WIC Partnership - June - August for five days, teaching nutrition education, freezing and blanching with WIC participants.**
 - c. **Farmers Market – This summer providing education on Double Up Food Bucks & Discover MI Fresh**
- 5) **Food Safety - July Classes in Midland**
- 6) **Food Preservation Classes**
 - a. **Blanching and Freezing – Classes held with Midland Project Fresh and July 28th at MSU Extension**
 - b. **Farmers Market – July 6th preserving food class**
 - c. **West Midland Family Center – food preservation class partnership**
 - d. **Dow Gardens Partnership - July 13th quizzing people on their food knowledge and the week of July 19th at the Children's Garden to provide blanching and freezing education**
 - e. **Put it UP - Youth Preservation education June 27th-July in Midland**

- f. **On-Line Classes – Has attracted people around the world and is revising the program for hearing disability.**

4-H Programming:

- 1) **Three Camps**
 - a. **Camp Neyati: Day Camp at Camp Neyati on June 20th, 5-8 ages (42 youth); Overnight June 21st-24th for ages 9-14 (86 youth) and Counselors ages 15-18 (30 teens) with Midland County**
 - b. **Camp Creative 360 offering Lego Robotics and Science activities.**
- 2) **Exploration Days: 28 Youth from Midland County attended Exploration Days at MSU in June**
- 3) **River Days: MSU Extension will be providing the Honeybee challenge art project during River Days.**
- 4) **Robotics Workshops – Two weeks of morning classes for 5-8 year olds taught by high school age 4-H teens.**

Parks and Recreation- John Schmude

- 1) **Total revenue through the end of June at Sanford Lake Park is approximately \$20,116 more than 2015. (1, 3)**
- 2) **Sanford Lake Park was treated on June 22nd for Swimmers Itch. (2, 3)**
- 3) **Michigan College Bass Circuit on June 18th had 57 boats, Sanford Lake Triathlon on June 19th had 181 registered/151 actually competed, and Lake Nepessing Bass Tournament on June 26th had 11 competitors/ 8 boats. (3)**
- 4) **Boiler removal of the shop/office began on July 6th. (1, 3, 4)**
- 5) **Aside from ongoing parks maintenance, we have continued the asphalt repair on the rail trail, sealed and striped the South parking lot and finishing up the boat launch parking lot this week, replaced broken drain covers at North Bradley and only have to landscape around the drains to ensure proper drainage, installed message boards at Averill and Duck Hunters trailheads (expect to be complete with concrete slab installation by July 14th weather permitting), continuing to replace worn or damaged signs on the rail trail, hoping to seal M-30 Bridge to 8 Mile Road sometime August to early September, work continues on the clearing of the river trail from our North parking area to the river below the dam. (1, 2, 3, 4)**

Public Guardian Services- Steve Wixson

- 1) **Made several 90 day client visits in and out of county. (1, 3, 4)**
- 2) **Filled out DHS annual redetermination paperwork (1, 3, 4)**
- 3) **Went over client budgets and adjusted county fees as necessary (1, 3)**
- 4) **Selling house and property for client we are trustee for. Closing on 7/8 (1, 3, 4)**
- 5) **Completed annual accountings and reports of guardian for probate (1, 4)**

Survey and Remonumentation

Nothing to report.

Veteran's Services- Ross Ahlich

- 1) Continue work on core services. (2, 3)
- 2) Attended Saginaw VA Medical Center monthly meeting. They are starting to coordinate with Community Mental Health Systems to include a tele-Community Mental Health program. (2)
- 3) Delivered Midland County's Veterans Affairs budget on time to the Finance Department. (1, 4)
- 4) Attend a Veteran Community Action Team meeting. Hopeful a database program will be implemented. (2)
- 5) Will participate in the opening ceremony of the Vietnam Moving Wall the 14th of July with the Honor Guard posting the colors.

Information Only**Meetings attended:****June 27th****Community Success Panel, Social Services team****June 28th****Chamber Board meeting****CIVIL COUNSEL REPORT - L. WILLIAM SMITH****BILL GAVE HIS REPORT****BOARD OF COMMISSIONERS:**

- Attend Meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Attend Administrations and Operations Committee meeting
- County Retiree Health Care Plan and County Retiree Plan (termination)
- Midland County Act 345 Sheriff Retirement Plan - Chemical Bank Wealth Management-Custodial Agency Agreement (termination)

FINANCE DEPARTMENT

- Rehmann - pending litigation status letter (Refunding Bonds, Series 2016)
- Ballot language for 2016 Road millage proposal with respect to PPT exemption
- Claim-Improper Insurance Payment - Medicare Part B coverage for employee spouse
- MIDLAND TOMORROW
 - PACE - Property Assessed Clean Energy Act - Energy Partners

HEALTH DEPARTMENT:

- Harold Alexander Site Drinking Water request (Agreement for Groundwater Restriction)
- Medical Pathologist Agreement (Kanu Virani, M.D.)
- Medical Director Agreement (Tammy Z. Movsas, .C., M.P.H.)
- MI Department of Health & Human Services - Public Health Services Contract (Fiscal Year 2017)
- MI Department of Health & Human Services - Home Health Aid - Agreement No. DFA13-56002-Amendment Number:2

PARKS AND RECREATION:

- Friends of Rail Trail - By-Laws changes - 501(C) (3) status
- LICENSE AGREEMENTS
 - Buttonville Inn (Ron and Candy Harsh)
 - Midland Brewing Company (Turtle Cove Properties, LLC)

PROSECUTOR

- Methamphetamine Protocol Team invite (Concerned Citizens and Community Partners)

SHERIFF:

- Various FOIA requests
- ANIMAL CONTROL
 - Humane Society Service Agreement (final)
- JAIL FACILITY
 - ACH Marketing material request - notice (lawsuit)
 - BCBSM Renewal - Administrative Services Contract
 - Diamond Pharmacy - Software Licensing and Use Guideline Agreement

TREASURER:

- BANKRUPTCY MATTER
 - Richard E. Betron, Jr., Debtor - Chapter 13 Bankruptcy (foreclosure) offer to pay taxes.
- FORECLOSURES
 - Petition for Foreclosure (filing and obtain hearing date)
 - Treasurer v Craig Kerr and All other Occupants, 611 E. Washington St., Coleman, MI 48618 (Termination of Tenancy-Judgment)

TRIAL COURT:

- Dean Smith, Debtor - Bankruptcy Matter (Adversary proceeding) Court's Order to collect the restitution ordered from Mr. Smith; and restitution payment to Auto-Owners
- Corry and Lisa Stortz, Debtors - Chapter 13 Bankruptcy Matter - claim to dismiss court ordered reimbursement to Midland County
- Amendment to 1016 Recovery Network Agreement (Drug Court Case Manager Agreement)

COMMISSIONERS UPDATE ON BOARDS AND COMMISISIONS

COMMISSIONER COMMENTS

KLOHA - NO COMMENT.

BONE - NO COMMENT.

LEIGEB - SPOKE REGARDING COURTHOUSE RENOVATIONS.

KEENAN - NO COMMENT.

DORRIEN - NO COMMENT.

NOESEN - NO COMMENT.

GEISLER - NO COMMENT.

Motion by Commissioner Dorrien supported by Commissioner Noesen to adjourn.
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, JULY 19, 2016 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners