

MAY SESSION 2015
MIDLAND COUNTY BOARD OF COMMISSIONERS
MAY 19, 2015

APPROVED

Board called to order by Chairman, Mark Bone, at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN, BONE.
MEMBERS ABSENT: NONE.

APPROVAL OF MINUTES OF MAY 5TH AND MAY 12TH, 2015:

Motion by Commissioner Leigeb supported by Commissioner Keenan to approve.
Motion carried by voice.

ACCEPTANCE OF BILLS:

ACCEPTANCE OF BILLS:

04-17-15 - REGULAR	\$368,556.69
04-24-15 - REGULAR	\$291,050.38
05-01-15 - REGULAR	<u>\$221,508.63</u>
TOTAL CHECK RUNS	\$881,115.70

TOTAL GENERAL FUNDS EXPENDITURES \$318,645.89

Motion by Commissioner Kloha supported by Commissioner Dorrien to accept.
Motion carried by roll call.

SPECIAL PROGRAM OF THE DAY - CARL DOUD, MOSQUITO CONTROL DIRECTOR, MOSQUITO CONTROL UPDATE.

Carl gave a presentation on Mosquito Control

CONSENT AGENDA - NONE

MOVED BY:

Public Comments on anything that is not on the agenda or consent:

Commissioner Consideration to remove any consent agenda item:

STANDING COMMITTEE REPORTS AND RESOLUTIONS

1

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF THE 117 ACRES IN EDENVILLE TOWNSHIP, RECENTLY ACQUIRED FROM THE STATE OF MICHIGAN, TO THE PARKS AND RECREATION COMMISSION TO MANAGE AS A PARK FOR PUBLIC RECREATIONAL USE.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 103-10-13AO

Gentlemen:

We your Administration and Operations Committee reviewed and recommend approval of the request from the Parks and Recreation Commission to convey the custodianship of the 117 acres in Edenville Township, recently acquired from the State of Michigan to the county, to the Parks and Recreation Commission to manage as a park for public recreational use.

Respectfully submitted,

S/James Geisler, Chairperson

S/Richard Keenan

S/Scott Noesen

Administration and Operations Committee

Motion by Commissioner Geisler to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: DORRIEN, NOESEN, KLOHA, KEENAN, GEISLER, BONE.

NAYS: LEIGEB.

ABSENT: NONE.

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2

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF THE MEMORANDUM OF UNDERSTANDING AGREEMENT BETWEEN THE COUNTY OF MIDLAND AND THE STATE OF MICHIGAN DEPARTMENT OF HUMAN SERVICES; CHILD CARE FUND.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 29-4-15AO

Gentlemen:

We your Administration and Operations Committee recommend approval of the Memorandum of Understanding ("MOU") agreement between the County of Midland and the State of Michigan Department of Human Services ("DHS"). The term of this MOU is from June 1, 2015 through December 31, 2025. Either party can terminate this agreement upon 30 days written notice.

Cont.

DHS will continue to process vouchers for temporary court wards. This agreement calls for the County to provide funds (\$358,000.00) into the Child Care sub-account for use by DHS to make payment to individuals providing foster-care services for in-home vendors and for care of independent youth living expenses. The County will provide funds quarterly to DHS to cover the anticipated expenses. DHS will provide quarterly revenue and expenditure reports. At the end of each year, a reconciliation will be completed and any remaining funds will be refunded to the County or may be carried forward to the next year if agreed by both DHS and the County. The amount of funding is already captured in the 2015 budget.

Respectfully submitted,
S/James Geisler, Chairperson S/Richard Keenan
S/Scott Noesen

Administration and Operations Committee
Motion by Commissioner Geisler to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: NOESEN, KLOHA, LEIGEB, KEENAN, GEISLER, DORRIEN, BONE.
NAYS: NONE.
ABSENT: NONE.

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3

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE REQUEST FOR THE COUNTY TO PURCHASE 8 COMPUTERS SO MIDSTATE CAN UPDATE THE SECURITY SYSTEM SOFTWARE AT THE JAIL, ALL FUNDING TO COME FROM THE JAIL CONSTRUCTION FUND.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 43-5-15F

Gentlemen:

We your Finance Committee reviewed the request from the Jail Administrator to update computers and computer program that controls the security system at the jail. Midstate Security informed the Jail Administrator the current system, Windows XP, is outdated and is on longer supported and that Windows 7 computers are needed along with new security software that will work on the Windows 7.

We recommend approval that the County purchases eight (8) new computers for the total of \$8,000.00. We further authorize the additional \$26,494.00 to be paid out to MidState Security to load and program the new Windows Citect software, cover parts and labor to update the security system at the jail. Funding will be taken from the Jail Construction Fund.

Respectfully submitted,
S/Scott, Noesen, Chairperson S/James Geisler
S/Eric Dorrien

Finance Committee
Motion by Commissioner Noesen to adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: KLOHA, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN, BONE.
NAYS: NONE.
ABSENT: NONE.

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4

THE FINANCE COMMITTEE RECOMMENDS APPROVAL TO AUTHORIZE THE TREASURER TO BORROW INTERNALLY FROM MULTIPLE NON-RESTRICTED FUNDS IN ORDER TO PROVIDE THE NECESSARY LIQUIDITY TO THE GENERAL FUND.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 40-5-15F

Gentlemen:

We your Finance Committee reviewed the request from the Midland County Treasurer to advance funds from multiple non-restricted funds in order to provide the necessary liquidity to the General Fund.

The Cash Flow Analysis of the General Fund shows that it might be needed to advance as much as \$1,800,000.00 between the months of July and August. However, this amount may be greater depending on the actual cash flow during this time period. The advance funds would be paid back by the General Fund by October 15, 2015, after receipt of 2015 Summer Tax Collections.

We recommend approval and authorization for the County Treasurer to borrow internally and if these anticipated internal funds are not immediately available further authorize to borrow from Chemical Bank. Internal fund borrowing would be anticipated from the following funds:

403 General Capital Improvements	\$ 800,000.00
680 Insurance Liability Deductible	<u>1,000,000.00</u>
Total advance funds	\$1,800,000.00

Respectfully submitted,
S/Scott Noesen, Chairperson
S/Eric Dorrien

S/James Geisler

Finance Committee
Motion by Commissioner Noesen to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL

YEAS: LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN, KLOHA, BONE.
NAYS: NONE.
ABSENT: NONE.

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5

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE MICHIGAN DEPARTMENT OF TREASURY FORM 614 (FORMERLY L-4029) 2015 TAX RATE REQUEST; COUNTY OPERATING MILLAGE (4.8955 MILLS) TO BE LEVIED IN JULY.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 42-5-15F

Gentlemen:

We your Finance Committee recommend approval of the Michigan Department of Treasury form 614 (formerly L-4029) 2015 Tax Rate Request. Approval of the 2015 Tax Rate Request form authorizes the county operating millage (4.8955 mills) to be levied in July. There will be a separate 2015 Tax Rate Request form submitted in the fall to request levy of the remaining taxing authorities in December.

Respectfully submitted,
S/Scott Noesen, Chairperson S/James Geisler
S/Eric Dorrien
Finance Committee

Motion by Commissioner Noesen to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL

YEAS: KEENAN, GEISLER, DORRIEN, NOESEN, KLOHA, LEIGEB, BONE.
NAYS: NONE.
ABSENT: NONE.

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6

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE PROPOSED 2016 BUDGET CALENDAR.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 35-5-15F

Gentlemen:

We your Finance Committee reviewed the proposed 2016 budget calendar. The proposed calendar complies with MCL 141.422, et. seq., as amended, the state law regulating budgets for local units of government, and is in accordance with County Policy 304.1, County Budget Policy, which was approved December 7, 2010.

The Finance Committee recommends approval of the following Budget Calendar for the 2016 Budget process:

June 15, 2015	Elected Officials/Department Heads submit budget requests to the Administrator/Controller.
September 14, 2015	Administrator/Controller recommended budget is assembled and transmitted to Elected Officials/ Department Heads and the Board of Commissioners.
November 3, 2015	Board of Commissioners adopts general appropriations resolution and budget.

Respectfully submitted,
S/Scott Noesen, Chairperson S/James Geisler
S/Eric Dorrien
Finance Committee

Motion by Commissioner Noesen to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL

YEAS: GEISLER, DORRIEN, NOESEN, KLOHA, LEIGEB, KEENAN, BONE.
NAYS: NONE.
ABSENT: NONE.

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7

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE PROPOSED 2015 BUDGET ADJUSTEMENTS TO REVENUES AND EXPENDITURES.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 39-5-15F

Gentlemen:

We your Finance Committee recommend approval of the proposed budget adjustments to record changes to revenues and expenditures for known variances to the 2015 Budget.

Respectfully submitted,
S/Scott Noesen, Chairperson S/James Geisler
S/Eric Dorrien
Finance Committee

Motion by Commissioner Noesen to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL

YEAS: DORRIEN, NOESEN, KLOHA, LEIGEB, KEENAN, GEISLER, BONE.
NAYS: NONE.
ABSENT: NONE.

8

THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL FOR THE HEALTH DIRECTOR TO FILL THE VACANT PART-TIME (.6 FTE) PUBLIC HEALTH NURSE POSITON ASSIGNED TO CLINICAL NURSING ACTIVITIES AT A STEP 3 INSTEAD OF AT THE STARTING STEP.

May 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Agenda Item: 38-5-15HS

Gentlemen:

We your Human Services Committee recommend approval of the Health Director's request to fill a vacant part-time (.6 FTE) public health nursing position assigned to the clinical nursing activities at the three-year step instead of the starting salary step. There is ample funding in the Health Department's 2015 Budget to fund this request.

Respectfully submitted,
S/Eric Dorrien, Chairperson S/James Leigeb
S/Al Kloha
Human Services Committee

Motion by Commissioner Dorrien to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL

YEAS: NOESEN, KLOHA, LEIGEB, KEENAN, GEISLER, DORRIEN, BONE.
NAYS: NONE.
ABSENT: NONE.

9

THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL FOR THE ADMINISTRATOR/CONTROLLER TO FILL THE VACANT PARKS AND RECREATION DIRECTOR'S POSITION AT A PAY GRADE "O" STEP 4 INSTEAD OF THE STARTING STEP.

May 15, 2015

To the Honorable Chairman and Members of the Board of Commissioners

Agenda Item: 41-5-15HS

Gentlemen:

We your Human Services Committee recommend approval of the Administrator/Controller's request to fill the vacant Parks and recreation Director's at a pay grade "O" step 4 and not at the starting salary step. There is ample funding to fund this request in the Parks and Recreation 2015 Budget.

Respectfully submitted,
S/Eric Dorrien, Chairperson S/James Leigeb
S/Al Kloha
Human Services Committee.
Motion by Commissioner Dorrien to adopt.
Motion Carried by Roll Call.
Public comments: None.

ROLL CALL

YEAS: KLOHA, KEENAN, GEISLER, DORRIEN, NOESEN, BONE.
NAYS: LEIGEB.
ABSENT: NONE.

MIDLAND COUNTY BOARD OF COMMISSIONERS
REQUESTS, PETITIONS AND COMMUNICATIONS
MAY 19, 2015

37-5-15

MIDLAND AMATEUR RADIO CLUB PULBLIC INFORMATION OFFICER REQUESTS A PROCLAMATION TO BE APPROVED TO DECLARE THE WEEK OF JUNE 22-28, 2015 AS AMATEUR RADIO WEEK IN MIDLAND COUNTY.

May 15, 2015

To the Honorable Chairman and Members of the Board of Commissioners

Agenda Item: 37-5-15BOC

Gentlemen:

I recommend approval of the attached Proclamation declaring the week of June 22-28, 2015 as Amateur Radio Week in Midland County.

The Midland Amateur Radio Club is a public service organization whose membership consists of Amateur Radio Operators living in Midland County and neighboring communities. An affiliate of the American Radio Relay League, the Midland Amateur Radio exists not only to promote Amateur Radio, but also to provide communications in the public interest.

The County of Midland recognizes the efforts of the Midland Amateur Radio Club throughout their 60-plus year history to serve our community, our state, and our nation. They provide a valued communications reserve to the City and the County and strive to maintain the health and well-being of the citizens in the event of an emergency or natural disaster, the Amateur Radio Operators of Midland County and the surrounding area have proven themselves as an invaluable resource to the citizens of Midland County.

Cont.

We further recommend the County Clerk send this Proclamation to Patrick Mullet, Public Information Officer for the Midland Amateur Radio Club if approved by the Board of Commissioners.

Respectfully submitted,
S/James Geisler
District #5
Midland County Board of Commissioners

Motion by Commissioner Geisler to approve.
Motion carried by voice.

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38-5-15

HEALTH DIRECTOR REQUESTS APPROVAL TO FILL AN OPEN PART-TIME (.6 FTE) POSITION AT A THREE-YEAR STEP INSTEAD OF THE STARTING SALARY STEP.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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39-5-15

FINANCE DIRECTOR REQUESTS APPROVAL OF PROPOSED 2015 BUDGET ADJUSTMENTS TO RECORD CHANGES TO REVENUES AND EXPENDITURES FOR KNOWN VARIANCES.

REFERRED TO THE FINANCE COMMITTEE.

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40-5-15

TREASURER REQUESTS APPROVAL TO ADVANCE FROM MULTIPLE NON-RESTRICTED FUNDS TO PROVIDE THE NECESSARY LIQUIDITY TO THE GENERAL FUND; AUTHORIZATION TO BORROW FROM CHEMICAL BANK IF ANTICIPATED FUNDS ARE NOT IMMEDIATELY AVAILABLE FROM INTERNAL FUNDS.

REFERRED TO THE FINANCE COMMITTEE.

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41-5-15

ADMINISTRATOR/CONTROLLER REQUESTS APPROVAL TO HIRE A PARKS AND RECREATION DIRECTOR CANDIDATE AT A PAY GRADE "O" STEP 4 INSTEAD OF THE STARTING SALARY.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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42-5-15

EQUALIZATION DIRECTOR REQUESTS APPROVAL OF THE MICHIGAN DEPARTMENT OF TREASURY FORM 614 (FORMERLY L-4029) 2015 TAX RATE REQUEST TO BE LEVIED IN JULY.

REFERRED TO THE FINANCE COMMITTEE.

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43-5-15

JAIL CAPTAIN REQUESTS APPROVAL FOR THE COUNTY TO PURCHASE 8 COMPUTERS AND MIDSTATE SECURITY TO UPDATE THE SECURITY SYSTEM AT THE JAIL; WINDOWS 7 CITECT SOFTWARE UPGRADE, PARTS AND LABOR TO BE PROVIDED BY MIDSTATE SECURITY.

REFERRED TO THE FINANCE COMMITTEE.

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OLD BUSINESS - NONE.

NEW BUSINESS - NONE.

COMMISSIONER COMMENTS

LEIGEB - NO COMMENT.

KEENAN - NO COMMENT.

GEISLER - NO COMMENT.

DORRIEN - HAPPY AND SAFE MEMORIAL DAY WEEKEND.

NOESEN - NO COMMENT.

KLOHA - NO COMMENT.

BONE - SPOKE REGARDING THE FACT THAT IT IS NATIONAL EMS WEEK.

COMMISSIONER MEETING(S) SCHEDULE

MOTION BY COMMISSIONER DORRIEN SUPPORTED BY COMMISSIONER GEISLER TO ADJOURN:
Motion carried by voice.

MEETING IS ADJOURNED UNTIL JUNE 9, 2015 AT 9:00 A.M. TO MEET IN AN EXECUTIVE SESSION OF
THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners