

MARCH SESSION

MIDLAND COUNTY BOARD OF COMMISSIONERS  
EXECUTIVE COMMITTEE OF THE WHOLE  
March 10, 2015

APPROVED

Board called to order by Chairman Jim Geisler at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN,  
BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM  
SMITH, CIVIL COUNSEL; NANCY KROUSE, ADMINISTRATIVE ASSISTANT;  
ANN MANARY, COUNTY CLERK OFFICE.

MEMBERS ABSENT: NONE.

ADMINISTRATOR/CONTROLLER STAFF REPORT

Bridgette gave her report. Chris Cantrell gave an update on GIS.

Goals:

- 1) Maintain the County's financial stability
- 2) Continue to improve internal and external communications
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

COUNTY SERVICES BUILDING

Kevin Beeson

- 1) Met with the A/C and Treasurer on space reconfiguration in her office. Actively developing a plan for Spring/Summer 2015.
- 2) Denise Mason and Kevin are working to update the main entrance lobby look. The 25-year old carpet and seating need to be replaced. Carpet is faded and doesn't lay flat; furniture is disgusting looking from age as well. We will share proposed changes as they become available. Funding was previously budgeted.
- 3) Worked with Denise Mason and Brian Nichols to locate electronic directional signboards for the CSB lobbies. These should be up and running in about 60 days.

4<sup>TH</sup> FLOOR/COURTHOUSE REMODEL

Kevin Beeson

Nothing to report

COURTHOUSE (4)

Kevin Beeson

- 1) Three Rivers is adding direct supply vents to each holding cell on March 9<sup>th</sup>. Upon completion another air balance will be done to assess effectiveness. They continue to perform this work at no charge to Midland County.

JAIL UPDATE (4)

Kevin Beeson

- 1) As of Tuesday, March 10<sup>th</sup>, we are currently responsible for 259 inmates. Local Midland County inmate count is 129, while 67 are from the Federal Marshals, 52 from Genesee County, and 11 are from the Michigan Department of Corrections.

JUVENILE CARE CENTER (4)

Kevin Beeson

Facilities installed on-for-one replacements of gym lights with new LED fixtures. Staff and management rave about the brightness and the complete lack of shadows. The investment has a projected payback of less than three years.

PINECREST UPDATE (4)

Joe Blewett

- 1) As of Tuesday, March 10<sup>th</sup> the current Census: 60: Full capacity. Full Capacity with two people on the wait list.
- 2) Sesquicentennial planning: T-shirt sale. Planning summer exhibit/festivities at Pinecrest and hopefully August exhibit at historical society.
- 3) Activities: music, shipping, nursing, exercise, shipping outings, nursing students giving a lot of one on one attention.
- 4) Facility: Security Camera update: Kevin received a bid from Midstate. Will schedule a demo for the review team in the next couple weeks. We plumbed lines to juice machine and a recirculation line for kitchen domestic hot water.
- 5) Union update: zero grievances reported to Administrator.

COMMUNITY CORRECTIONS

Marisa Boulton

- 1) Inputted program information pertaining to; GED, Employability Skills, Tri-Cap, PA-511, Network Therapy, jail diversions, and prison diversions into the COMPASS program that reports directly to the State. (1,2,3,4)
- 2) Attended Drug Court meetings and courtroom sessions in Judge Beale's courtroom. There are currently 22 active participants in Drug Court. Another successful participant is scheduled to graduate on March 19<sup>th</sup>. All are welcome to attend. (2,3)
- 3) Community Service:  
Placed 14 participants for Community service. New placements at Riverside Senior Living and Midland Community Center. (2,3,4)
- 4) CMU intern, Alex Marchione continues to do a great job. (1,2,3,4)
- 5) Updated Judicial Bench Book and forwarded to Court Officials. (1,2,3,4)
- 6) Completed a Plan of Action for Community Corrections grant that addressed the lack of referrals to programs; Tri-cap and Gatekeeper. It was presented and passed at the CCAB meeting and approved by the State on February 26h. (1,2,3,4)
- 7) CCAB meeting was February 25<sup>th</sup>. The meeting was well attended. Visiting from MDOC was Grant Coordinator, Molly Maynard. Molly conducted a file audit for the education program. Molly commended that she was impressed with Midland County and the meeting turnout as well as the participation of the Board members. She commented on Judge Beale and his knowledge and interest in the programs. After meeting with the CCAB and Molly, Marisa recognized that Midland County is truly a very functioning, positive place to be a part of compared to other areas throughout the State. (1,2,3,4)
- 8) Randy Christensen will be leaving J&A for a job in Idaho. We wish him well and thank him for his contribution to the P.A. 511 programs and Drug Court. His knowledge and experience will be missed. Taking his place will be Norman Blohm. Norman has been in the jail for a couple weeks working with Randy and is already acclimating well. He will be a great fit. (1,2,3,4)

EMERGENCY MANAGEMENT

Roger Garner

- 1) Completed the Office of Emergency Management annual year-in-review report and emailed to stakeholders throughout the county. (2,3)
- 2) Moved emergency operations center equipment from Homer Township back to the Law Enforcement Center and conducted an EOC orientation of the renovated facility for EOC staff members. Updated all EOC instructions and guidance materials. (2,3)
- 3) Met with the Michigan National Guard 51<sup>st</sup> Civil Support Team, Dow Chemical, and the Midland Fire Department to discuss conducting a joint training and exercise event in July 2015. (2,3)
- 4) Received and filed Tier II Emergency and Hazardous Chemical Inventory reports from facilities throughout the county on behalf of the Midland County Local Emergency Planning Committee. (2,3)
- 5) Issued new identification cards to members of the Midland County Radio Amateur Civil Emergency Services ads required by the Michigan State Police. (3)

Emerg. Mngmt Cont.

- 6) Posted National Weather Service winter weather advisories as needed on Facebook. Now have 1,927 page followers. (2)
- 7) Participated in the following meetings:
  - o Region 3 Healthcare Coalition Advisory Committee
  - o Region 3 Homeland Security Planning Board
  - o Michigan Storm water-Floodplain Association Annual Conference
  - o Shelterhouse Facilities Committee

EQUALIZATION

Mary Cornell

- 1) Most of the 1<sup>st</sup> half of February is spent receiving assessment roll information and balancing the assessment rolls with the local units in preparation of sending the data out to a contractor to print the assessment change notices. It is typical that there are a couple rounds of "back and forth" with the local assessor to be sure the values are balanced, splits and combinations completed, exemptions in place, and ownership and addresses are up-to-date.
- 2) Revisions to the parcels by splits and combination have been pushed out on the interactive map (prior to property owners' receipt of the assessment change notices).
- 3) The tax maps are also updated and revised map pages for the tax map books are being delivered to the local units as they pick up the pre-March board assessment rolls.
- 4) This department has printed the assessment rolls for most of the local townships and Coleman as part of the annual maintenance fee. (One assessor chooses to print the roll themselves).
- 5) The organization meeting of the March Board of Review took place Tuesday, March 3<sup>rd</sup>. The public meetings of the March Board of Review started Monday, March 9<sup>th</sup>. Mary will be at the Lee Township meetings to assist by greeting petitioners and preparing the petitions for the Board. The Board and Taxpayers also may ask a number of questions and the Assessor is often asked to sit in to answer inquiries or take care of making adjustments to the database needed to complete the actions. She will also be attending the Lee MBOR on March 9<sup>th</sup> and March 10<sup>th</sup>. Once again, I want to express my appreciation to Mary for taking on the extra responsibility of Lee Township's work in the absence of their assessor.

FINANCE/BUDGET/ADMINISTRATION UPDATE

Tori Meyer

- 1) Staff continues to be busy with the closing of year-end and prepping for the annual audit. (1,2)
- 2) Preparing 2014 data to send to actuarial firm. (1,2)
- 3) MDN Insert update - due to some unforeseen circumstances at the MDN the County Services Directory insert will be pushed into April - likely April 12<sup>th</sup>. I will keep you posted on the date.

GIS

Chris Cantrell

- 1) The mobile app is complete. It is not an app in the sense that you get it from iTunes or Google Play. You can simply enter the URL into any browser on your phone and it will start up. You can save it to your homepage by following the steps it provides during the initial use of the app. (2,3,4)
- 2) The FetchGIS has been updated so all parcel data is current as of December 31, 2014. (3)
- 3) Working on developing an application that will assist Environmental Health staff with permitting for well and septic. Currently the staff has to go to multiple resources for information. This application will provide all that information in one GIS project. In addition they will be creating well and septic GIS data for easier access to the information. It is intended to be a tool that can be used both in the office and in the field. (3,4)

HEALTH DEPARTMENT

Mike Krecek

- 1) The decision in Lansing to merge the Departments of: a. Human Services (DHS) and b. Community Health (MDCH) is of great concern to local public health. Our association is monitoring progress and the plans seem scattered, at best. (3)
- 2) An executive order from Governor Snyder and approved by the legislature is cutting local public health funding by about 3.75% during the remainder of 2014-2015. The funds are slated for restoration for 2015-2016. (1)
- 3) Diseases - Staff continue to monitor statewide, national and international diseases of concern.
  - State requirements for non-medical vaccine waivers have changed and parents/guardians must now receive education/counseling from local health prior to waiver approval. This will affect kindergarten, 7<sup>th</sup> grade and all transfer students and places penalties on local school districts and more burdens on local health departments The Department has scheduled two seminars (same material) for local school representatives for March 10<sup>th</sup> and March 12<sup>th</sup>. (1,3)
  - Measles continues to be a national concern, many cases related to Disneyland in Calif. The disease was eradicated until a few years ago, the vaccine is very effective but some refuse to immunize their children. Midland has a sizable group that refuses vaccines. One case in Michigan thus far, Midland is at risk. (3)
  - Seasonal flu is slowing in Michigan and Midland. The Type A H3N2 strain continues to be reported and also a few cases of Type B flu. (3,4)
  - Norovirus (often incorrectly identified as stomach flu) outbreaks have also slowed in our community.
- 4) Community Education/Involvement -
  - The Department is exploring the opportunity to work on a diabetes and pre-diabetes prevention program being sponsored by the Michigan Health Improvement Alliance (MiHIA). (3)
  - Community Mental Health for Midland County has opened a primary care clinic for low income and underserved populations. This is considered a Federally Qualified Health Center (FQHC) and is in partnership with MidMichigan Health - Harrison. (2)
  - Considerable activity is presently occurring as a result of the Midland County Exploring Our Future Strategic Plan/Community Success Panel with intent to enhance and improve quality of life in Midland County. (4)
  - The Director attended the Midland Area Chamber of Commerce Annual Meeting on February 12. (2)
- 5) Quality Improvement (QI) - Staff continues working on quality improvement components, seeking to continually improve customer service. One of the current projects is comparing county fleet vehicle costs to travel reimbursement costs to seek the best mix of vehicle usage. We are also looking at potential GIS projects and reducing vaccine waivers for children (3,4)
- 6) Behavioral Risk Factor Survey (BRFS) - The behavioral risk factor survey for Midland County residents is nearly completed. Considerable data is collected that helps establish community priorities regarding health and social issues. Saginaw Valley State University (SVSU) is conducting the survey and community members can request to participate. (1,2,3)
- 7) Community Health Improvement Plan (CHIP) - Local funders see the value in creating a Community Health Improvement Plan for Midland County based off the results from the BRFS (above). This will provide an opportunity to work on community health priorities on a systematic basis. Funding for this effort is being provided by the Midland Area Community Foundation, the United Way and some funding surplus from the BRFS project. (2,3)

Health Cont.

## 8) Environmental Health -

- We are near completion in filling the newly created Sanitarian position. Candidates have been screened and interviewed. (1,3,4)
- Plans are proceeding to provide a seminar to sewage contractors/installers to share new technologies, law changes and departmental updates on April 9, 2015. We plan to extend invitations to the Commissioners. (2)

HUMAN RESOURCES

## Suzanne Ault

- 1) Vacant positions include: full-time Sanitarian, Health Department, on-call Universal Workers, Pinecrest, Parks Director, Parks, part time Janitor, Facilities, Account Clerk/Permit Agent, Drain Commission, Mosquito Control Technicians, seasonal full and part time, Park Rangers, seasonal full-time and Financial Officer, Probate Court. (3)

INFORMATION TECHNOLOGY

## Brian Nichols

- 1) Implemented a new larger SAN for County wide storage and did some hardware moves between buildings to improve speed and throughput. (1,2,3,4).
- 2) I.T. staff continues the workstation replacements of aged PCs throughout the County. (3).
- 3) Completed the Verizon booster implementation at the basement level of the Courthouse, JCC and Pinecrest. (2,3)

MOSQUITO CONTROL

## Carl Doud

- 1) MCMC submitted permit requests to MDNR for aerial mosquito larviciding and adulticiding on February 20<sup>th</sup>. We are hopeful based on conversations with the Gladwin field office that both will be approved for 2015. (2, 3)
- 2) MCMC participated in the annual Technical Advisory Committee meeting along with Bay County Mosquito Control and Tuscola County Mosquito Abatement. (2, 3, 4)
- 3) On February 23<sup>rd</sup>, MCMC welcomed back the Biologist and two Foremen from seasonal layoff.
- 4) The Midland County Mosquito Control Facebook page was launched February 17<sup>th</sup>. This will be a great new tool in MCMC's effort to effectively communicate with county residents. (2)
- 5) The Chippewa Nature Center (CNC) invited Carl Doud and Doug Allen to provide a presentation to CNC staff on March 19<sup>th</sup> regarding the MCMC program. (2)
- 6) MCMC is accepting applications for seasonal technicians until March 16. (2, 3)
- 7) Two MCMC employees will be attending the American Mosquito Control Association annual meeting in New Orleans, LA, March 30<sup>th</sup> - April 2<sup>nd</sup>. (2, 3, 4)

MSU EXTENSION

## Deanna East

- 1) Congratulations to Midland County 4-H Program. For a second year in a row, Midland County 4-H Program has been selected to receive the America's Farmers' Grow Communities donation of \$2,500. Since 2010, with the help of farmers, America's Farmers Grow Communities, sponsored by the Monsanto Fund, and has invested over \$19 million, to over 7,000 nonprofit organizations across rural America. The program offers farmers the chance to direct a \$2,500 donation to their favorite community nonprofit organization, such as 4-H, FFA, food pantries, schools, fire departments and more. A ceremonial check presentation will take place on March 11<sup>th</sup> at 10:00 in the Midland County 1st Floor Board Room. We hope to see you there.

Cont.

- 2) The next meeting to discuss funding for MSU Extension Midland County was on March 5<sup>th</sup> at 7:00 pm in the MSUE Learning Center. The goal is to continue discussion of sources of funds for MSU Extension Midland County for the 2015 budget year and discuss plans for sustainable source(s) for future years. You will see a request in the next couple of weeks to approve the Memorandum of Agreement with MSUE at a reduced funding level.
  - 3) Melissa Coosard, Health and Nutrition Program Instructor are holding a Cooking Matters at the Grocery Store event on March 14<sup>th</sup> from 1:00-2:30 pm at the Family Fare Grocery Store. During the 1.5 hour-tour, participants will be empowered with four key food skills:
    - Reading food labels
    - Comparing unit prices
    - Finding whole grain foods
    - Identifying three ways to purchase produce
- Cooking Matters at the Store ends in the \$10 Challenge, an activity where participants use the skills they've just learned to buy a healthy meal for a family of four, for under \$10. Participants take home a booklet with recipes and shopping tips, a reusable grocery bag, and \$10 worth of healthy groceries.

PARKS AND RECREATION

Kim Haller

- 1) The Department of Natural Resources approved the design detail for bidding the surface re-construction of the Pere Marquette Rail-Trail. On February 27<sup>th</sup> four bids were received from Local Construction Firms interested in the project. All bids received were within the construction project estimate to accomplish the work and are currently under evaluation by our Engineering Consultant Firm for a selection recommendation. This project is contained within the 2013 Department of Natural Resources Trust Fund Grant awarded to Midland County for Improvements on the Rail- Trail.
- 2) The re-bidding of Veteran Memorial Park timber harvest failed to attract any contractors for a second time. The forestry stewardship plan called for the removal of trees that are dead, damaged and those that require thinning to promote healthy growth. The stewardship plan initially addressed the entire park property however, after additional review by the Parks Commission it was amended reducing the scope of the activity prior to bidding to only address the section of park property located off of 8 mile Rd. The timber harvest plan is suspended for Parks Commission review.
- 3) Pine Haven Recreation Area received adequate snow cover allowing for trail grooming to occur for public use. All trails are open and in good condition for Cross Country Skiing.
- 4) Recruitment to secure candidates for the two vacant positions of Park Ranger and the Director. Job postings will close on March 13<sup>th</sup>.

PUBLIC GUARDIAN

- 1) Made several 90 day client visits in and out of county. (1,3,4)
- 2) Filled out DHS annual redetermination paperwork (1,3,4)
- 3) Went over client budgets and adjusted county fees as necessary (1,3)
- 4) Dealing with Clients Son who Steve had to take a restraining order out on last year. He would like to see his Mother. However, he could not follow the court rules for his visitation and has been restricted until he speaks to Steve. He refuses to speak. (2,3,4)
- 5) Will be petitioning to sell more real estate probably next month depending on one client's ability to recover in the nursing home. It looks like long term placement is the only option for this individual. (1) (2) (3) (4)

SURVEY AND REMONUMENTATION

Nothing to report.

VETERAN'S SERVICES

Ross Ahlich

- 1) Continue work on core services. (3)
- 2) Coordinating on the Memorial Parade with the Midland American Legion. (2,3)
- 3) Continue improvement on Vet website. (2,3)
- 4) Placing a paver order for the Midland County Memorial. (2,3)
- 5) Continue preparation for the Michigan Association of County Counselors Conference for the yearly recertification-CEU's-training being held this year in Traverse City. (2)
- 6) Great Lakes Bay Veterans Coalition-Region 5-will have the Kickoff Meeting April 16<sup>th</sup>, 2015 at Delta College Gymnasium from 1:00 to 4:00.

Information Only

Tori and I will both be out of the office for vacation (spring break) the week of March 30<sup>th</sup>-April 3<sup>rd</sup>. Suzanne will be out on medical leave during that time as well. Thus, Roger Garner will be leading our team in my absence. Please contact him with questions or issues that come up during that time ext. 6750.

Meetings Attended

<i>February 9<sup>th</sup>/10<sup>th</sup></i>	<i>Karrass Negotiation Training</i>
<i>February 12<sup>th</sup></i>	<i>Chamber Annual Meeting</i>
<i>February 18<sup>th</sup></i>	<i>CSP-Social Services Team Meeting</i>
<i>February 19<sup>th</sup></i>	<i>Midland County College Access Network (MACF)</i>
<i>February 23<sup>rd</sup></i>	<i>EOC Orientation-LEC</i>
	<i>Dow Community Advisory Panel mtg</i>
<i>February 24<sup>th</sup></i>	<i>Chamber Board Meeting</i>
<i>February 25<sup>th</sup></i>	<i>Community Corrections Advisory Board Meeting</i>
<i>February 26<sup>th</sup></i>	<i>Community Success Panel Meeting</i>
<i>March 5<sup>th</sup></i>	<i>Twp Association Quarterly Meeting (Mt. Haley Twp)</i>

## CIVIL COUNSEL REPORT

BOARD OF COMMISSIONERS:

- Attendance at meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Seminar OMA question re: Board attendance at presentation
- FAIR BOARD
  - Midland County Agricultural & Horticultural Society (openness of corporation)

COUNTY CLERK:

- Kriss Arbury v Midland County Road Commission and Midland County and Midland Parks and Recreation Commission (First Amended Complaint/Answer to First Amended Complaint)
- FOIA question regarding applicability

EMPLOYEE RETIREMENT SYSTEM:

- Lyondell/Weisfelner - LB Creditor Trust v MC (Bankruptcy matter - dismissal)

HEALTH DEPARTMENT:

- Misc. FOI request

HUMAN SERVICES:

- Mid-Michigan Health Network, LLC (d/b/a Connectcare and Connectcare Alliance) agreement

INFORMATION SYSTEMS/GIS:

- Data Sharing Agreement - Midland County/State of Michigan-MI Department of Technology, Management and Budget (DTMB) - (additional materials)

PARKS AND RECREATION:

- Coleman Skate Park

PROSECUTOR:

- Various FOI requests
- Michigan Department of Human Services and Prosecuting Attorney's Office Agreement
- Prosecuting Attorney and Michigan Department of Community Health for Crime Victim Rights Funding (2015)
- Real property forfeiture issue - 1016 Airfield Lane

SHERIFF:

- Various FOI requests
- JAIL -
  - LexisNexis computerized law library for the inmates agreement
  - Jail incident - discussions with Sheriff

TREASURER:

- Wayside v VanBuren (Treasurer)
- Collection of City Taxes - research question
- FORECLOSURES -
  - Attend Foreclosure hearings
- BANKRUPTCY MATTERS -
  - Richard E. Betron, Jr., Debtor - Chapter 13 (Default of Order-lift of automatic stay)
  - Rose Holton, Debtor - Chapter 7 - (Question of discharge - ability)

COMMISSIONERS UPDATE ON BOARDS AND COMMISISONS  
COMMISSIONER COMMENTS

KEENAN - SPOKE REGARDING JEFFERSON MIDDLE SCHOOL GOING TO STATE COMPETITION.

DORRIEN - PLEASED THAT SID ALLEN IS BACK AS INTERIM PRESIDENT OF THE CHAMBER OF COMMERCE.

NOESEN - SPOKE REGARDING MDOT PROJECT.

KLOHA - NO COMMENT.

BONE - WANTED TO THANK THE EMPLOYEES FOR ALL OF THEIR HARD WORK.

LEIGEB - NO COMMENT.

GEISLER - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE: NONE.

Motion by Commissioner Keenan supported by Commissioner Dorrien to adjourn.  
Motion carried.

MEETING IS ADJOURNED UNTIL TUESDAY, MARCH 17, 2015 AT 9:00 A.M., TO MEET IN A REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.