

AUGUST SESSION 2016
MIDLAND COUNTY BOARD OF COMMISSIONERS
AUGUST 16, 2016

APPROVED

Board called to order by Chairman, Mark Bone, at 9:07 a.m.

ROLL CALL

MEMBERS PRESENT: KLOHA, LEIGEB, KEENAN, GEISLER, DORRIEN, NOESEN.

MEMBERS ABSENT: BONE.

APPROVAL OF MINUTES OF JULY 19TH AND AUGUST 9TH, 2016:

Motion by Commissioner Leigeb supported by Commissioner Dorrien to approve.

Motion carried by voice.

ACCEPTANCE OF BILLS FROM JUNE 17th, 24th, JULY 1ST, 8TH, 15TH AND 22ND:

06-17-16 - REGULAR	\$222,618.54
06-24-16 - REGULAR	<u>\$373,414.13</u>
TOTAL CHECK RUNS	\$596,032.67

TOTAL GENERAL FUNDS EXPENDITURES \$240,261.77

07-01-16 - REGULAR	\$367,123.65
07-08-16 - REGULAR	<u>\$672,097.82</u>
TOTAL CHECK RUNS	\$1,039,221.47

TOTAL GENERAL FUNDS EXPENDITURES \$249,859.52

07-15-16 - REGULAR	\$806,450.60
07-22-16 - REGULAR	<u>\$289,913.34</u>
TOTAL CHECK RUNS	\$1,096,363.94

TOTAL GENERAL FUNDS EXPENDITURES \$153,813.83

Motion by Commissioner Noesen supported by Commissioner Kloha to accept.

Motion carried by voice.

SPECIAL PROGRAM OF THE DAY - REHMANN ROBSON LLC REVIEW OF THE MIDLAND COUNTY 2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND FEDERAL FINANCIAL ASSISTANCE AUDIT REPORT. Doug Deeter, auditor for Rehmann Robson LLC gave audit report.

CONSENT AGENDA - NONE.

Commissioner Consideration to remove any consent agenda item:

1

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE 2016 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND FEDERAL FINANCIAL ASSISTANCE AUDIT PREPARED BY REHMANN AND THE ACCEPTANCE OF THE MANAGEMENT LETTER WITH THE PROPOSED CORRECTIVE ACTIONS.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 63-8-16F

Gentlemen:

We your Finance Committee have reviewed the 2015 Comprehensive Annual Financial Report and Federal Financial Assistance Audit prepared by Rehmann. Finding it to be satisfactory, we recommend acceptance of the Comprehensive Annual Financial Report and Federal Financial Assistance Audit as submitted. We have also reviewed the 2015 Management Letter Findings and Recommendations, including the departmental responses. We find the recommended corrective action to be appropriate, therefore we recommend acceptance of the Management Letter of the proposed corrective actions.

Respectfully submitted,
S/Scott Noesen, Chairperson S/James Geisler
S/Eric Dorrien
Finance Committee

Motion by Commissioner Noesen to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL
YEAS: LEIGEB, KEENAN, DORRIEN, NOESEN, KLOHA, GEISLER.
NAYS: NONE.
ABSENT: BONE.

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2

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL TO GRACIOUSLY ACCEPT A GRANT FROM THE DOW CHEMICAL COMPANY FOR THE COURTHOUSE RENOVATION PROJECT.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 50-6-15AOA

Gentlemen:

We your Administration and Operations Committee recommend graciously accepting a grant from the Dow Chemical Company for the amount of \$100,000.00. This grant is to support the renovation project to construct a new public entrance and the associated interior and exterior renovations of the County Courthouse to create a safe, efficient and user-friendly environment for Midland County. The grant funds will deposited into fund 410, "Courthouse Construction Fund."

Respectfully submitted,
S/James Geisler, Chairperson S/Richard Keenan
S/Scott Noesen
Administration and Operations Committee

Motion by Commissioner Keenan to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL
YEAS: KEENAN, DORRIEN, NOESEN, KLOHA, GEISLER.
NAYS: LEIGEB.
ABSENT: BONE.

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3

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF AMENDING THE MEMBERSHIP OF THE COURTHOUSE CONSTRUCTION COMMITTEE.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 50-6-15AOB

Gentlemen:

We your Administration and Operations Committee recommend amending previously approved Board of Commissioners action from the July 19, 2016 Board of Commissioners meeting on the Creation a Courthouse Construction Committee with 5 voting members. We recommend changing the membership to 6 voting members and adding an alternate member to serve on this said committee for the Board of Commissioners.

The newly revised Courthouse Construction Committee members will be as follow:

Administrator/Controller	Bridgette Gransden
Corporation Counsel	L. William Smith
Board of Commissioners Alternate	James Geisler, Commissioner
	Scott Noesen, Alternate
Member of the Judiciary	Honorable Judge Stephen Carras
Citizen-at-Large member	Honorable Judge Thomas L. Ludington
Citizen-at-Large member	David B. Ramaker

Respectfully submitted,
S/James Geisler, Chairperson S/Richard Keenan
S/Scott Noesen

Administration and Operations Committee
Motion by Commissioner Keenan to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL
YEAS: DORRIEN, NOESEN, KLOHA, KEENAN, GEISLER.
NAYS: LEIGEB.
ABSENT: BONE.

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4

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF AN AGREEMENT WITH CANTEEN SERVICES, INC. FOR COMMISSARY AND KIOSK SERVICES AT THE COUNTY JAIL.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 64-8-16AO

Gentlemen:

We your Administration and Operations Committee recommend approval of an agreement between the Canteen Services, Inc. ("Vendor") and the County of Midland Sheriff's Office ("County"). The term of this agreement is from August 16, 2016 through August 15, 2018, with an option for a one year renewal.

Cont.

The Vendor agrees to provide items for resale to inmates residing at the Midland County Jail. Items for resale will be mutually agreed upon. All equipment, software, kiosks, etc. will be provided by the Vendor at no cost to the County. The vendor agrees to pay commission to the County on net sales, excluding designated, specific items as spelled out in the agreement. The commission in year one is 41%, and year two 42%, and if the additional one renewal option is used the commission would be 43%.

Respectfully submitted,

S/James Geisler, Chairperson

S/Richard Keenan

S/Scott Noesen

Administration and Operations Committee

Motion by Commissioner Keenan to adopt.

Motion Carried by Roll Call.

Public comments: NONE.

ROLL CALL

YEAS: NOESEN, KLOHA, LEIGEB, KEENAN, DORRIEN, GEISLER.

NAYS: NONE.

ABSENT: BONE.

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5

THE ADMINISTRATION AND OPERATIONS COMMITTEE RECOMMENDS APPROVAL OF AN AGREEMENT WITH PLANTE & MORAN, PLLC FOR ENTERPRISE RESOURCE PLANNING SOFTWARE SYSTEMS CONSULTING SERVICES.

August 12, 2016

To the Honorable Chairman and

Members of the Board of Commissioners

Agenda Item: 65-8-16AO

Gentlemen:

We your Administration and Operations Committee recommend approval of an agreement between the County of Midland and Plante & Moran, PLLC ("Consultant") to provide Enterprise Resource Planning Software System Consulting Services. The term of this agreement commences upon signature and ends with selection of the financial software for the County.

The fee for services is \$24,960.00 and includes 104 hours at \$240.00 per hour. The County will control the cost by selecting key activities to utilize the consulting services. The cost for this agreement is to be spent from contingency. We further recommend that the Administrator/Controller be authorized to amend the 2016 Budget for this agreement.

Respectfully submitted,

S/James Geisler, Chairperson

S/Richard Keenan

S/Scott Noesen

Administration and Operations Committee

Motion by Commissioner Keenan to adopt.

Motion Carried by Roll Call.

Public comments: NONE.

ROLL CALL

YEAS: KLOHA, LEIGEB, KEENAN, DORRIEN, NOESEN, GEISLER.

NAYS: NONE.

ABSENT: BONE.

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6

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF RESOLUTION APPROVING THE TENTATIVE MIDLAND COUNTY 911 SERVICE PLAN AND SETTING A PUBLIC HEARING FOR OCTOBER 18, 2016 ON THIS SERVICE PLAN.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 60-8-16F

Gentlemen:

We your Finance Committee recommend approval of the Resolution approving the tentative Midland County 911 Service Plan pursuant to the Emergency Telephone Service Enabling Act, 1986 PA 21, as amended. We further recommend having a Public Hearing regarding this amendment to the 911 Service Plan to be October 18, 2016 at 9:00 a.m. at the Midland County Board of Commissioners meeting.

Respectfully submitted,
S/Scott Noesen, Chairperson S/James Geisler
S/Eric Dorrien
Finance Committee
Motion by Commissioner Noesen supported by Commissioner Kloha to adopt.
Motion Carried by Roll Call.

Public comments: NONE.

ROLL CALL

YEAS: LEIGEB, KEENAN, DORRIEN, NOESEN, KLOHA, GEISLER.
NAYS: NONE.
ABSENT: BONE.

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7

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF PROPOSED BUDGET ADJUSTMENTS THAT RECORDS CHANGES TO REVENUES AND EXPENDITURES FOR KNOWN VARIANCES FROM THE 2016 BUDGET.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 58-8-16F

Gentlemen:

We your Finance Committee recommend approval of the proposed budget adjustments that records changes to revenues and expenditures for known variances from the 2016 Budget.

Respectfully submitted,
S/Scott Noesen, Chairperson S/James Geisler
S/Eric Dorrien
Finance Committee
Motion by Commissioner Noesen to adopt.
Motion Carried by Roll Call.

Public comments: NONE.

ROLL CALL

YEAS: KEENAN, DORRIEN, NOESEN, KLOHA, LEIGEB, GEISLER.
NAYS: NONE.
ABSENT: BONE.

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8

THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE DRAFT COUNTY POLICIES 301.8, INTERNAL AUDIT POLICY; 301.10, SUBMISSION OF MILLAGE REQUESTS; AND 402.14, EMPLOYEE RECOGNITION PROGRAM.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 6-1-16F

Gentlemen:

We your Finance Committee recommend approval of draft County Policies 301.8, Internal Audit Policy, no changes; 301.10, Submission of Millage Requests, no changes; and 402.14, Employee Recognition Program, with changes. All changes have are indicated by bold and/or strikeout characters.

Respectfully submitted,
S/Scott Noesen, Chairperson S/James Geisler
S/Eric Dorrien
Finance Committee

Motion by Commissioner Noesen to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL

YEAS: DORRIEN, NOESEN, KLOHA, LEIGEB, KEENAN, GEISLER.
NAYS: NONE.
ABSENT: BONE.

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9

THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL TO APPOINT CHRIS CANTRELL AS INTERIM INFORMATION TECHNOLOGY ("IT") DIRECTOR UNTIL THERE IS A PERMANENT REPLACEMENT FOUND FOR THE IT DIRECTOR POSITION AND PLACING HIM AT A PAY GRADE Q, STEP 5 DURING THIS TIME.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 59-8-16HS

Gentlemen:

We your Human Services Committee recommend approval to appoint Chris Cantrell to serve as the Interim Information Technology Director to be effective as of July 30, 2016. Mr. Cantrell will fill this position until a permanent replacement can be found for the Information Technology Director position.

We further recommend that Mr. Cantrell be compensated for the additional duties and responsibilities required to maintain the operations of this department and be placed at a pay grade Q, step 5 of the pay scale.

Respectfully submitted,
S/Eric Dorrien, Chairperson S/James Leigeb
S/Al Kloha
Human Services Committee

Motion by Commissioner Dorrien to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL

YEAS: NOESEN, KLOHA, LEIGEB, KEENAN, DORRIEN, GEISLER.
NAYS: NONE.
ABSENT: BONE.

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THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL OF A RESOLUTION AMENDING THE MIDLAND COUNTY ACT 345 RETIREMENT SYSTEM MEMBERSHIP OF TRUSTEES.

August 12, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 61-8-16HS

Gentlemen:

We your Human Services Committee recommend approval of the Resolution amending the Midland County Act 345 Retirement System membership composition of the Board of Trustees. The Board of Trustees consists of the following five (5) individuals:

- County Treasurer by Statute
- Two Members to be elected by the Members of the Retirement System. Those members will consist of current Act 345 Members or Retirant(s) who are willing and in good standing to serve. Elections of the Member(s) and Retirant(s) to the Board of Trustees shall be held in accordance with a process adopted by the Board of Trustees.
- Two individuals shall be appointed by the Board of Commissioners

Respectfully submitted,
S/Eric Dorrien, Chairperson S/James Leigeb
S/Al Kloha

Human Services Committee
Motion by Commissioner Dorrien to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL
YEAS: KLOHA, LEIGEB, KEENAN, DORRIEN, NOESEN, GEISLER.
NAYS: NONE.
ABSENT: BONE.

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THE HUMAN SERVICES COMMITTEE RECOMMENDS APPROVAL OF DRAFT COUNTY POLICIES 401.2, COUNTY EMPLOYEE IDENTIFICATION CARDS; 401.3, EMPLOYMENT PHYSICALS,; 402.6, HOLIDAYS; 402.8, EMPLOYEE SERVICE AWARDS; 402.11, EMPLOYEE ASSISTANCE PROGRAM; 402.13, EMPLOYEE DISABILITY PROTECTION; 403.2, FUNERAL LEAVE; 403.5, PERSONAL LEAVE DAYS; 404.4, LONGEVITY PAYMENTS FULL-TIME EMPLOYEES; 405.3, PROCESSING CO-OP EMPLOYEES; 405.4, CO-OP EMPLOYEES' SALARY SYSTEM; AND 405.8 LAYOFF AND RECALL; 405.9, NEPOTISM.

September 30, 2016

To the Honorable Chairman and
Members of the Board of Commissioners Agenda Item: 6-1-16HS

Gentlemen:

We your Human Services Committee recommend approval of the Draft County Policies, there were no recommended changes made to any of the following policies:

Cont.

- 401.2 County Employee Identification Cards
- 401.3 Employment Physicals
- 402.6 Holidays
- 402.8 Employee Service Awards
- 402.11 Employee Assistance Program
- 402.13 Employee Disability Protection
- 403.2 Funeral Leave
- 403.5 Personal Leave Days
- 404.4 Longevity Payments - Full-Time Employees
- 405.3 Processing Co-op Employees
- 405.4 Co-op Employees' Salary System
- 405.8 Layoff and Recall
- 405.9 Nepotism

Respectfully submitted,
 S/Eric Dorrien, Chairperson S/James Leigeb
 S/Al Kloha
 Human Services Committee
 Motion by Commissioner Dorrien to adopt.
 Motion Carried by Roll Call.
 Public comments: NONE.
 ROLL CALL
 YEAS: LEIGEB, KEENAN, DORRIEN, NOESEN, KLOHA, GEISLER.
 NAYS: NONE.
 ABSENT: NONE.

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 MIDLAND COUNTY BOARD OF COMMISSIONERS
 REQUESTS, PETITIONS AND COMMUNICATIONS
 AUGUST 16, 2016

58-8-16
 FINANCE DIRECTOR REQUESTS APPROVAL OF PROPOSED 2016 BUDGET ADJUSTMENTS TO RECORD
 CHANGES TO REVENUES AND EXPENDITURES FOR KNOWN VARIANCES.
 REFERRED TO THE FINANCE COMMITTEE.

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59-8-16
 ADMINISTRATOR/CONTROLLER REQUESTS APPROVAL TO PLACE CHRIS CANTRELL AS INTERIM DIRECTOR
 OF THE INFORMATION TECHNOLOGY DEPARTMENT AT A GRADE Q STEP 5 SALARY FOR A TEMPORARY
 BASIS TO BEGIN JULY 30, 2016 UNTIL A REPLACEMENT IS FOUND FOR THE SOON-TO-BE VACANT
 INFORMATION TECHNOLOGY DIRECTOR POSITION.
 REFERRED TO THE HUMAN SERVICES COMMITTEE.

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60-8-16
 9-1-1 MIDLAND COUNTY CENTRAL DISPATCH AUTHORITY POLICY BOARD REQUESTS APPROVAL OF
 PROPOSED UPDATE TO 9-1-1 SERVICE PLAN AND A PROPOSED EMERGENCY SERVICES COMMUNICATION
 ORDINANCE.
 REFERRED TO THE FINANCE COMMITTEE.

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61-8-16
 THE HUMAN RESOURCES DIRECTOR REQUESTS APPROVAL OF PROPOSED RESOLUTION TO AMEND THE
 MIDLAND COUNTY ACT 345 RETIREMENT SYSTEM; COMPOSITION OF THE MEMBERSHIP OF TRUSTEES.
 REFERRED TO THE HUMAN SERVICES COMMITTEE.

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62-8-16

YVONNE CORBAT REQUESTS REAPPOINTMENT TO THE DEPARTMENT OF HUMAN SERVICES BOARD FOR ANOTHER TERM.

REFERRED TO THE BOARD OF COMMISSIONERS

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63-8-16

FINANCE DIRECTOR REQUESTS APPROVAL OF THE 2015 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND FEDERAL FINANCIAL ASSISTANCE AUDIT AND MANAGEMENT LETTER FINDINGS AND RECOMMENDATIONS.

REFERRED TO THE FINANCE DIRECTOR.

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64-8-16

THE SHERIFF'S OFFICE JAIL CAPTAIN REQUESTS APPROVAL OF AN AGREEMENT WITH CANTEEN SERVICES, INC. FOR COMMISSARY SERVICES AT THE JAIL.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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65-8-16

THE FINANCE DIRECTOR REQUESTS APPROVAL OF AN AGREEMENT WITH PLANTE MORAN FOR CONSULTING SERVICES FOR SOFTWARE SELECTION SERVICES RELATIVE TO THE PURCHASE OF A NEW FINANCIAL SOFTWARE SYSTEM FOR MIDLAND COUNTY.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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OLD BUSINESS - NONE.

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NEW BUSINESS -

Motion by Commissioner Leigeb to bring one item of New Business to the floor.
Motion carried by voice.

NEW BUSINESS NO. 1

RECOMMENDATION TO APPROVE BALLOT LANGUAGE TO BE PLACED ON THE NOVEMBER 2016 GENERAL ELECTION BALLOT FOR PUBLIC TRANSPORTATION SERVICES MILLAGE RENEWAL PROPOSAL.

August 15, 2015

To the Honorable Chairman and
Members of the Board of Commissioners

Gentlemen:

I recommend approval of the following ballot language be placed on the November 2016 General Election ballot for Public Transportation Services Millage Renewal Proposal question:

Cont.

PUBLIC TRANSPORTATION SERVICES
MILLAGE RENEWAL PROPOSAL

“Shall the previously voted increase in the limitation on the total amount of general ad valorem taxes which may be imposed for all purposes upon real and personal property in Midland County to fund public transportation services, which last resulted in a levy of up to 0.25 Mill (\$0.25 per \$1,000) of taxable valuation, be renewed for levy of up to 0.25 Mill (\$0.25 per \$1000.00) of taxable valuation as finally equalized, in the year 2016-2019, both inclusive, as authorized in Article 9, § 6, of the Michigan Constitution of 1963, as amended, for the purpose of providing funding to continue existing levels of countywide public transportation services, exclusive of transportation services provided by the City of Midland, which if approved and levied in its entirety is estimated to raise \$860,427.00 in the first year?”

This proposed millage language has been prepared by Civil Counsel.

Respectfully submitted,
S/James Leigeb
District #3
Midland County Board of Commissioners
Motion by Commissioner Leigeb to adopt.
Motion Carried by Roll Call.
Public comments: NONE.

ROLL CALL

YEAS: KEENAN, DORRIEN, NOESEN, KLOHA, LEIGEB, GEISLER.
NAYS: NONE.
ABSENT: BONE.

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COMMISSIONER COMMENTS

DORRIEN - WANTED TO THANK DOW FOR THE GRANT.

NOESEN - NO COMMENT.

KLOHA - SPOKE REGARDING THE DAM AND THE LOWERING OF THE WATER IN WIXOM AND SANFORD LAKES.

LEIGEB - SPOKE REGARDING THE STARRY STONEWORT INFESTATION.

KEENAN - SPOKE REGARDING RICH HARNOIS.

GEISLER - SPOKE REGARDING A FIELD TRIP HE WENT ON.

BONE - EXCUSED.

COMMISSIONER MEETING(S) SCHEDULE

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MOTION BY COMMISSIONER DORRIEN SUPPORTED BY COMMISSISONER NOESEN TO ADJOURN:
Motion carried by voice.

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MEETING IS ADJOURNED UNTIL SEPTEMBER 6, 2016 AT 9:00 A.M. TO MEET IN A REGULAR SESSION OF
THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County
Board of Commissioners

Ann Manary, Midland County Clerk and
Clerk of the Board of Commissioners