

JUNE SESSION
MIDLAND COUNTY BOARD OF COMMISSIONERS
EXECUTIVE COMMITTEE OF THE WHOLE
JUNE 20, 2017

APPROVED

Board called to order by Chairman Scott Noesen at 9:05 a.m.

ROLL CALL

MEMBERS PRESENT: SNYDER, GLASER, TERWILLEGAR, NOESEN, DORRIEN, BRIDGETTE GRANSDEN, ADMINISTRATOR/CONTROLLER; L. WILLIAM SMITH, CIVIL COUNSEL; JESSICA GILKINS, ADMINISTRATIVE ASSISTANT; ANN MANARY, COUNTY CLERK.

MEMBERS ABSENT: BONE, GEISLER.

COMMISSIONER GEISLER ENTERED THE MEETING AFTER ROLL CALL WAS TAKEN.

ADMINISTRATOR/CONTROLLER STAFF REPORT

BRIDGETEE GAVE HER REPORT.

Goals:

- 1) Maintain the County's financial stability
- 2) *Continue to improve internal and external communications*
- 3) Promote efficiency in the delivery of services
- 4) Effectively manages county projects

County Services Building- Kevin Beeson

- 1) New paint and carpet in I.T. training room and Public Guardian's office.
- 2) Moved District Court Probation offices to CSB I.T. training room.
- 3) Attended the Disney Institute.

Courthouse (4)- Kevin Beeson

- 1) Work is progressing close to schedule on the remodel and addition.
- 2) Fire suppression is complete in the attic and nearly complete on the Circuit Court level.
- 3) We have demoed a couple of cameras for the security system. Still weighing our options.
- 4) New rear entry concrete is taking shape. No obstacles or concerns.
- 5) We welcomed Clyde (the dog) to the Probate Court.

Jail Update (4)- Kevin Beeson

- 1) As of Monday, June 19th we are currently responsible for 221 inmates. Local Midland County inmate count is 132, while 89 are from the Federal Marshals.
- 2) Generator claim processing and approval remains in progress at this time. Kevin spoke to the adjuster who says they're still working through it.
- 3) Facilities crew is enlarging the men's locker room per previously approved capitol requests. When done we should have a locker for each employee.

Juvenile Care Center (4)- Kevin Beeson

- 1) Travis has been working at rearranging and hanging new artwork around the JCC. The place looks nicer than the day we opened it!

Pinecrest Update (4)- Joe Blewett

- 1) As of Monday, June 19th, the current census at Pinecrest is: 60 – full capacity 30+ days of full census. 0 discharged, 0 admits in last 30 days. Wait list currently at 20+ (13 females, 11 males).
- 2) Activities: Carriage ride around Pinecrest property in early June. Two dozen 4-5 year old students visited Pinecrest residents for joint activity May 11th.
- 3) Staffing:
 - ✓ Starting 4 on-call workers, 4 workers on medical leave.
- 4) Facilities:
 - Applied weed and feed to the 4 acres closest to the facility.
 - Removed three dead pine trees around building. Filled in the holes and planted grass.

Community Corrections- Marisa Boulton

- 1) Successfully submitted information into COMPAS case manager for Community Corrections programs including In-Jail Cognitive Groups, Education, Tri-Cap programs and Network Therapy. (1, 2, 3, 4)
- 2) Attended Drug Court meeting and courtroom sessions. There are currently 13 active participants with four pending referrals. (1, 2, 3, 4)
- 3) Coordinated in-patient and out-patient substance abuse treatment for 47 individuals since October 1, 2016. Many individuals are being referred to the Opiate Specific Program at Tri-Cap instead of traditional residential facilities. (47 this time in 2016) (1, 2, 3)
- 4) Community Service referrals remain steady. 77 referrals since October 1st compared to 110 last year at this time. (154 total referrals last year) (1, 2, 3, 4)
- 5) Tri-Cap enrollment is the highest it has ever been. We had 26 residents there in the month of May. Of that number 13 people were attending the Opiate Specific Program (OSP). Last month was inaccurately reported at 23—typo! We have had six successful graduates from the OSP and 22 successful completions of Tri-Cap to date. This has resulted in 2,678 jail bed days saved for the County. (1, 2, 3, 4)
- 6) The MiHOPE program currently has 41 participants with several others being considered for enrollment. Marisa has been assisting with referrals and data entry. She has learned some new computer skills with the help of Circuit Court probation pertaining to the MiHOPE Program. (1, 2, 3, 4)
- 7) Held a quarterly CCAB meeting. Our financials are on track and we have received an extra \$40,000 mid-year for the OSP at Tri-Cap. We also will receive another \$6,000 for the Network Therapy Program pending approval from the BOC. Anxiously awaiting news on the 2018 grant which will hopefully be coming sometime next month. Several new program descriptions were submitted on domestic violence, women's trauma and pretrial. Until then we will continue to work hard in all diverting appropriate people to our awesome programs! (1, 2, 3, 4)

Emergency Management- Jeniffer Boyer

- 1) Continue working on updating the City/County Emergency Operations Plan. (1, 2, 3, 4)
- 2) Working with public safety agencies to review current emergency response plans of schools. This entails meeting with multiple first responder agencies and reviewing the different school district plans and providing feedback to the schools through the Superintendents. (2, 3)
- 3) Continued work on County Flood exercise held in June. (1, 2, 3, 4)
- 4) Interviewed by Midland High Student regarding warning sirens. (2, 4)
- 5) Interviewed by College Student regarding county's emergency management program. (2, 4)
- 6) Attended Disney Institute Training. (2, 3, 4)
- 7) Worked with Midland County Amateur Radio on site visit to equipment sites and update of equipment inventory. (1, 2, 3, 4)
- 8) Presented Emergency Management Coordinator roles and responsibilities to 211. (1, 2, 4)
- 9) Met with new City of Midland Fire Marshall to review hazardous material response plans. (1, 2, 3, 4)

Equalization- Mary Cornell

- 1) Taxable value reporting to the State has been completed. Note that any interested party can access the equalization & taxable value reports required by the State at any time after they are submitted through the State Equalization on-line filing portal of the Michigan Department of Treasury website.
- 2) Appraisals and market analysis are underway towards completion of 2018 requirement.
- 3) In anticipation of summer tax billing, the current year tax base has been created and populated with current year data. Once the data is updated (current principal residence exemptions are submitted to Assessors through June 1st) all units' balancing reports and tax warrants are forwarded to the County Treasurer for bill printing by mid-June.

Finance/Budget/Administration Update- Tori Meyer

- 1) General Fund Expenditures for the month of April were \$3.1 million. General Fund Revenue was \$435,000. YTD expenditures were \$12.9 million while YTD revenue was \$5 million. Fund balance as of 4/30 = \$4.7 million. (1, 2)
- 2) We are still working on the 2016 audit. Rehmann will be presenting the annual audit to the Finance Committee on August 22nd and to the Board on September 5th. (1, 2)
- 3) Budget packets went out to Departments on June 2nd, as we begin preparation of the 2018 Budget. (1)
- 4) The Midland County Auction was held June 15th and generated gross proceeds of \$39,037. Of the \$39,037, \$13,615 will go to Michigan State Police, \$8,000 will go to County Connection, and the balance of \$17,422 will go to the County. The auction was very successful and drew in a larger crowd than we typically see. (1, 4)
- 5) Held a Countywide Managers meeting at Emerson Park on June 14th. The attendance was good and the topics were timely. Information was discussed related to the 2018 budget benchmarks, starting points as well as how we ended 2016. (1, 2, 3)

GIS- Chris Cantrell

- 1) Developing a story map project for Treasurer called Foreclosed Property sale. This will map and provide pictures to all the property that will be up for sale in August. (2, 3)
- 2) Updating zoning layers for Ingersoll Township. (2, 3)
- 3) Working with John in Parks to get our online pavilion rental system back up. It has been down since the switch to Graphite for online payments. The switch was done as part of our work to be compliant with taking payments. (3)
- 4) Attended the IMAGIN Conference in Traverse City. While there Chris has been working with this organization and the State of Michigan plus the GIS group, MiCAMP, to develop a data exchange program between the counties and the state. We would provide our parcels/roads/address in return for aerial imagery. We hope to have this ready for the fall. It has the potential to save us anywhere from \$20,000 to the full flight cost of \$65,000 every 5 years. (1, 3, 4)

Health Department- Mike Krecek

- 1) Diseases – Staff continue to monitor local, statewide, national and international diseases of concern.
 - Zika virus cases continue in the US and abroad primarily related to travel in Central and South America and to a lesser extent to southern Florida. There is one possible case in Midland related to travel. (3)
 - The Department has been asked by a vaccine maker (Sanofi-Pasteur) to be a yellow fever provider using Stamaril vaccine while they remanufacture their plant for the usual vaccine YF-VAX. We are only 1 of 2 health departments in Michigan (Kent County) asked to participate in this project. Stamaril has been used effectively in Europe for many years but is not FDA approved in the US. Information is currently with the BOC. (3, 4)
- 2) Administration/Finance –
 - The Department continues preparations for State Accreditation visits during the week of June 19, 2017, covering many of our programs. (2, 4)
 - The Department is leading a Maternal and Child Health Needs Assessment in the community. A broad based committee has been assembled with five community meetings thus far. Staff participate in webinars and work with the facilitator to lead the needs assessment process. This project is funded by a \$15,000 grant from the Michigan Department of Health and Human Services (MDHHS). (1, 3)
 - The Michigan Department of Health and Human Services (MDHHS) is providing funding to support Medicaid Elevated Blood Lead Case Management services for lead exposed children throughout Michigan. These services are “nurse” focused and reimbursable, once provided. Staff are participating in training/webinars to enhance available services in this area. (1, 3)

- The Department is requesting a grant from the Michigan Department of Environmental Quality (MDEQ) for beach sampling at two locations in Midland County (Sanford Lake Park and Stratford Park in the City of Midland). We are partnering with the Central Michigan Health District (CMHD) in Mt. Pleasant on this request and have received “verbal” approval. Our obligation would be to provide in-kind support to collect the samples and transport them. When officially approved by MDEQ, the agreement will be brought to the BOC for approval. (3, 4)
 - Minor agreement changes to our contract with MDEQ have provided some additional funding for drinking water monitoring and septic waste programs. (1, 3)
- 3) Community Education/Involvement –
- The Health Officer with other County managers and commissioners attended the Disney Institute Leadership Training. This was a good opportunity to enhance leadership skills. (2)
 - The Midland County Community Health Improvement Plan (CHIP) priorities continue to be addressed. Priorities are: Healthy Weight, Later in Life Quality, Substance Use Disorders, and Mental Health Services. (2, 3)
 - Environmental Health (EH) has used grant funds for a Geographic Information System (GIS) project. Well locations, wastewater systems and contamination sites in Midland County are being identified, located and geographically mapped. Permitting software (for wells and wastewater systems) is being considered as part of the next phase. Chris Cantrell submitted this project to NACo and Midland County has been awarded an Achievement Award. (3, 4)
 - Others Collaborations Include: Vulnerable Adult Network, the Midland County Exploring Our Future Strategic Plan/Community Success Panel, and a Methamphetamine Task Force. The “Meth” Task Force is also looking into issues regarding opiates/heroin usage. (2, 3, 4)
- 4) Quality Improvement (QI) –
- Annual County Health Rankings results for 2017 were recently released. Midland County continues to show good results when compared to other Michigan counties: 7th best of 83 in Health Outcomes, 6th best of 83 in Health Factors, up from 13th to 7th in Health Behaviors. The Health Officer is preparing a brief community presentation summarizing the results and making a presentation to the Health and Human Services Council on June 28th. He would like the opportunity to present findings to the BOC at a future date. (2, 3)
 - Staff continue working on quality improvement components, seeking to improve customer service. Projects include: GIS opportunities, automating certain forms, improving vaccine rates for seniors, reducing vaccine waivers for children and social media opportunities. Our launch of a Facebook page several months ago is progressing. (3, 4)

5) Environmental Health (EH) –

- EH Staff concluded a project with John Kennett of the Midland Daily News regarding a regular feature on the Food Service Program. We have educated the MDN on the program; MDN released the first set of results of local establishment inspections on April 29th. (2, 3)
- The Department was approached by the Michigan Department of Agriculture and Rural Development (MDARD) to conduct a pilot to manage the food operations during the Midland County Fair. These duties are currently the responsibility of MDARD. In March we met with MDARD, representatives of the Michigan Association of Fairs and Exhibits (MAFE), and other health departments to develop plans. Recently we met with regional fair officials at the Midland County Fairground and in Lansing at MDARD offices. (3)
- The Department has developed “draft” changes to the Environmental Health Code, with an initial presentation to the BOC. These changes focus primarily on water and wastewater programs but include some environmental contamination and housing related aspects. The “draft” re-write has taken longer than planned but is nearing completion. The Code was last updated in 2008. (4)
- Limited additional field work on the Sanford Lake sanitary survey of septic systems will continue as seasonal owners return. Seventeen additional homes are slated for dye testing of their wastewater system. This study sought to identify homes suspected of discharging sewage to the lake. (4)
- The Household Hazardous Waste (HHW) collection dates for 2017 have been identified. The 2nd of four collections in Midland is scheduled for Thursday, June 29th. This is a partnership between the County and the City of Midland; the City provides a location and most of the funding, and the County provides scheduling and staffing services through the Health Department. (4)

Human Resources- Suzanne Ault**1) Vacant positions include:**

- On-call Resident Associates and Nursing Supervisor at Pinecrest
- Full time Senior I.T Engineer
- Part time Correction Deputies
- Full time Road Patrol Deputy
- Full time Deputy Probate Register (currently internal) (3)

Information Technology-Chris Cantrell

- 1) With Bill's departure his responsibilities are being spread among the remaining I.T. staff. We have been working with him to make sure we are covered during the period that we will be short staffed. (3)
- 2) Continue to assist with staff movements due to the courthouse remodel. (3)
- 3) AllScripts in the Health Department update was done. This included updating to new versions of the Electronic Health Record (EHR) and Practice Management. (3, 4)
- 4) Working with Finance to review contracts with Verizon, AT&T and support applications that help us monitor mobile devices. (2, 3)

Mosquito Control- Carl Doud

- 1) The Forest Stewardship Council denied the second appeal for the opportunity to control adult mosquitoes on state-managed forest. Dr. Doud received word of this on May 22nd. The Michigan DNR will hold a meeting on June 12th with MCMC and pertinent DNR personnel to discuss other options. The DNR is considering excluding areas of the forest where MCMC wishes to fog. (2, 3)
- 2) A crow collected on May 25th, and another at the same Hope Township location on May 26th tested positive for West Nile virus. There have been no reported human cases of WNV in Michigan this year. Three crows have tested positive this season for WNV in Saginaw County. Though not unprecedented, this is earlier in the season than usual for detection of the virus. MCMC continues to monitor and respond as needed to disease threats. (2, 3, 4)
- 3) MCMC crews have completed treatment of catch basins and various tires and artificial containers in the county. Catch basin treatments are important for control of mosquitoes that transmit West Nile Virus. (3, 4)
- 4) A second bike was introduced to the catch basin program this season. This is a good option for treating residential areas of Midland. It reduces wear on the trucks and eliminates gas usage where the bikes can be utilized. (2, 3, 4)
- 5) Truck fogging of adult mosquitoes began May 15th. Progress with evening fogging has been slow this season due to cool temperatures. No fogging can be done if the temperature falls below 58° F as the mosquitoes curtail activity. (3)
- 6) The MCMC tire drive resulted in the collection of over 1,300 tires from county residents. The next scheduled tire drive will be August 27th. (3, 4)

MSU Extension- Diane Smith**Children And Youth Programming****Social-Emotional Health and Health Research – State and Federally Funded**

Shannon Lindquist, Statewide Educator for Social-Emotional Health, provided educational seminars that Midland County residents participate in. This month, the following was held with 21 Midland County childcare providers, parents and teachers: Mindfulness for Children

4-H Statewide – Funded by State and Federal Funds

- **Science Literacy Programs For Adults and Teen Leaders** – 11 Midland County participants in May/June attended either the Shooting Sports Instructor Certification Workshop or the Michigan 4-H Gold Clover Showmanship Contest

4-H Program Locally – Funded by Midland County General Fund

4-H Programming is led by Dee Howe who is a 50% Position funded by the County. Below are the programs and numbers reached through her position during this last month:

- **Recruitment** – 170 participants learned about 4-H in Bullock Creek
- **Volunteer Training** – 20 adults in May through a Wal-Mart donation providing supplies

- **Overall Enrollments:** As of 6/7/2017, 772 youth and 206 volunteers have enrolled in the 4-H program.
- **4-H Camp:** This year we are partnering with the Clare County 4-H program to host the camp. Youth development is one of the primary goals at camp for all camp counselors ages 15-19. This portion of the camp experience is just as important as the full camp experience for the youth who attend ages 9-14, and for the Day Campers ages 5-8. To date, we have 65 youth registered for Overnight Camp, 30 for Day Camp, 8 teen counselors, and 5 adults counselors with more expected the first part of June.
- **Council and Association Meeting Attendance -** 61 Volunteers participated. Dee oversees the local 4-H Council as well as the following Midland County 4-H associations: Small Animal, Horse, Livestock, Tall in the Saddle (for youth with disabilities).

Health & Nutrition Programming –State & Federal Funded

Health and nutrition programming in Midland County is conducted by Chloe Updegraff, as well as Lisa Treiber who conducts food preservation and food safety education.

- **Cooking Matters Educational Series** for Adults is a nutrition program where participants will learn how to eat healthy, cook and grocery shop on a limited budget. The program consists of six lessons, lasting approximately two hours each. With the help of an experienced chef and nutrition educator, participants will gain the skills and confidence to make healthy, budget friendly meals for their family.

Each week, participants will receive take-home food, which they can use at home to practice a recipe they learned in class. Classes held locally include:

- a. **Cooking Matters for Teens at DHHS MYOI**
 - b. **Cooking Matters for Childcare Providers held at MSU Extension office**
 - c. **Cooking Matters for Adults at Child and Family Services**
 - d. **Cooking Matters for Adults at Messiah Lutheran Church**
- **Show Me Nutrition (SMN)** is a six-week program for youth from Pre-K through eighth grade. Participants engage in age appropriate, interactive, hands-on activities that promote good eating habits, physical activity and food safety. Classes held locally include:
 - a. **Coleman Elementary School** – K-5th grade classrooms, 351 youth
 - b. **KinderKare PreK** – 3 groups, 60 youth

- **The Healthier Child Care Environment (HCCE)** initiative helps childcare providers identify areas for improvement related to nutrition and physical activity policies and environmental practices. Our trained nutrition education coach from MSU Extension works with SNAP-Ed eligible child care providers (unlicensed, licensed, group or family home) for 6 months to guide them through the process and connect them with resources to achieve their goals.

3 new sites enrolled in the program

- **Food Safety and Preservation:** Michigan State University Extension offers ServSafe, a national certification program for those working in food service, specifically managers and other leaders. ServSafe teaches about food borne illness, how to prevent it and how to train employees about the latest food safety issues. This staff person, Lisa Treiber, programs throughout the state with a focus in Midland and neighboring counties. The below are classes in Midland County:
 - a. **Cooking for Crowds** - 9 participants in June. This seminar was for serving food to the public with education on food safety, purchasing, storing, and cooling.
 - b. **8 hour ServSafe** in Midland County –18 participants in May
 - c. **Safe Food=Healthy Kids** – 10 participants in May. This is a food safety curriculum pilot program for day care providers, funded in part by the Michigan Health Endowment Fund. The Great Start Collaborative served as a partner organization.

Parks and Recreation- John Schmude

- 1) Participation results for recent events include: approximately 78 fishermen participated in the Masonic Lodge Pike Tournament on May 20th, 63 runners participated in the run on the rail trail sponsored by Frank Race Management on May 28th, 92 individuals participated in the Michigan Christian Campus Ministries bicycle riding event on the rail trail held May 28th, and 18 fishermen participated in Whitey's Annual Bass Fishing Tournament on June 3rd. (1, 3)
- 2) The solar system sculpture ribbon cutting occurred in the City of Coleman on May 20th with approximately 75 attendees. (1, 2, 3, 4)
- 3) Work is currently underway to make the old online pavilion reservation system compatible with the new provider Graphite Payments. (1, 3, 4)
- 4) The Midland County Health Department has begun monitoring water quality levels at Sanford Lake Park as a result of a recent beach monitoring grant they received from the Michigan Department of Environmental Quality. (1, 2, 3, 4)
- 5) There was a Pine Haven trail clean up and bridge building day on June 3rd. (1, 3, 4)
- 6) Aside from ongoing parks maintenance, Parks staff installed swim buoys (4) with new anchoring system, installed new LED lights in Coleman, continued progress with Laur gate project, finished installing the solar system sculptures, spray pad is operational and passed inspections and continued work on Midland Lions Club fishing pavilion project. (1, 2, 3, 4)

Public Guardian Services- Steve Wixson

- 1) Made several 90 day client visits in and out of county. (1, 3, 4)
- 2) Filled out DHS annual redetermination paperwork. (1, 3, 4)
- 3) Went over client budgets and adjusted county fees as necessary. (1, 3)
- 4) Completed annual accountings and reports of guardian for probate. (1, 4)
- 5) Attended various doctor's appointments with clients. (2, 3, 4)

Trial Court Administrator- Lance Dexter

- 1) Hiring for the Drug Court Case Manager and MIHope Coordinator continued.
- 2) RFP for Indigent Counsel 2018 was drafted and sent out.
- 3) 2018 Budget work has started.
- 4) Thompson Reuters contract consolidation among the courts.

Veteran's Services- Ross Ahlich

- 1) Continue work on core services. 2016 VA expenditures for Midland County veterans and dependents were \$38,267,000. 2015's VA expenditures were \$35,491,000. (2, 3)
- 2) Feedback from Midland Memorial Day parade was positive. The After Action Report/Review went quite well. There were some corrected criticisms that will be incorporated into next year's planning. Ross would sincerely like to say Thank You to all the County and City Departments/Employees who were involved in the parade. Their hard work behind the scenes and during the parade helped and ensured the Midland Memorial Day Parade was safe and successful. (2)
- 3) Finishing Veterans Department 2017 Budget. Also, due to the aging veteran population he is working on a 5 year projected outlook for the Veterans Department. (4)
- 4) Attended Midland County's (Coleman, Sanford, Midland) Memorial Day weekend events.
- 5) Attended Veteran Community Action Team meeting.

Information Only**Meetings Attended:**

May 12th	Courthouse Construction Committee Meeting
May 15th	Peace Officers Memorial
May 17th	Tour of Central Elementary STEM School
May 19th	Michigan Women in Finance Educational Session
May 24th—26th	MACAO Annual Conference
May 31st	Community Corrections Advisory Board
June 1st	MTOA quarterly meeting (Homer Twp)
June 13th	MACF Public Art update
June 14th	Countywide Managers Meeting
June 16th	MACF Impact Investing Committee
June 19th	Chamber Issues and Answers Mtg: Local Govt Rev Sharing

CIVIL COUNSEL REPORT

BILL GAVE HIS REPORT

ADMINISTRATOR/CONTROLLER'S OFFICE:

- Review Planning Commission Ordinance statute
- Telephone call with Attorney Pete Poznak re: Planning Commission
- Receipt and review email from Scott Noesen re: Planning Commission bylaws
- Prepare for and attend Administration & Operations meeting
- Telephone call with Jessica Gilkins re: Planning Commission resolution
- Correspondence with Bridgette Gransden re: Planning Commission
- Telephone calls with Ann Manary, Jim Geisler and Bridgette Gransden re: Planning Commission

BOARD OF COMMISSIONERS:

- Attend meetings
- Prepare Executive Committee Activity Summary
- Attend Executive Committee meeting
- Opinion - MDEQ Midland County Department of Public Health Grant Agreement 2016-2017
- Opinion - Starr Common Wealth
- Opinion - Township Code Authority of Midland County Lease Agreement
- Opinion - 2017 Sanford Lake Park Concession License Agreement
- Opinion - Agreement between Midland County and Hutchinson Shockey Erley & Co
- Opinion - Proposed Resolution to Authorize Larkin Township Water System Refunding Bonds
- Opinion - Amendment to Median Health Maternal Infant Health Plan
- Opinion - Proposed Agreement with Michigan Department of Health and Human Services
- Opinion - 2017 Marine Safety Program Grant Agreement
- Opinion - Amendment to Guaranteed Maximum Price Contract between Midland County and Spence Brothers
- Opinion - STAMARIL Vaccine - Yellow fever, Sanofi Pasteur, Inc.

BUILDING COMMITTEE:

- Correspondence with Bridgette Gransden re: Courthouse Construction Committee
- Building Committee Courthouse Renovation project - Attend Building Committee; Courthouse Construction Committee Meeting; Prepare Minutes

FAIR BOARD:FINANCE:

- Telephone conference with Jim Branson re: tax questions
- Telephone conference with Jim Branson re: City R.E. Tax Penalty
- Correspondence from Tori Meyer re: litigation audit
- Telephone conference with Suzanne Ault regarding Check payee question

FREEDOM OF INFORMATION ACT:

- 34 (in May) and 14 (in June so far) FOIA requests/responses (e-mail communications to/from Administrator/Controller/Sheriff's dept/PAO)
- Contact w/Attorney Larry Long re: FOIA (Sheriff)
- Legal Research regarding applicability of FOIA re: Council on Aging

HEALTH DEPARTMENT:HUMAN RESOURCES:

PARKS AND RECREATION:

- Telephone Call with John Schmude re: Sanford Lake Park insurance
- Correspondence to Greg Thomas (OHM) re: Rail Trail
- Correspondence to Greg Thomas re: Pere Marquette Rail Trail Improvements
- Correspondence with John Schmude re: Top Bass Tournament
- Correspondence with John Schmude re Parks Commission
- Correspondence with John Schmude re Conflict of Interest/Human Services Committee
- Correspondence with P. Poznak and review Quit claim Deed re: Skate Park

PUBLIC TRANSPORTATION:SHERIFF:

- Conference/meeting with Jim Branson re: Body camera footage
- Telephone call with J. Dee Brooks re: body camera patrol car camera
- JAIL FACILITY
 - Marden v Midland County;
 - Contact with Andy Berger
 - Attend 6th Circuit Mediation telephone conference
 - Contact with Bridgette Gransden
- Tyrone Price v Midland County Sheriff's Dept.
- Duane Berry v Midland County
 - Review Affidavit in Support of Complaint and Subpoena to Produce from Duane Berry
 - Correspondence with Jim Duffy
 - Contact with Rich Harnois

TREASURER:

• BANKRUPTCY MATTERS

U. S. Bankruptcy Court

- Arthur Beagle
- Susan Bower/Chap. 7
- Albert Sian/Chap. 13:
 - Receipt/Review email/notice of filing from Bankruptcy Court

COMMISSIONERS UPDATE ON BOARDS AND COMMISSIONS

COMMISSIONER COMMENTS

DORRIEN - WELCOMED JOHN KENNETT BACK

NOESEN - NO COMMENT.

SNYDER - NO COMMENT.

BONE - EXCUSED.

GLASER - NO COMMENT.

TERWILLEGAR - NO COMMENT.

GEISLER - NO COMMENT.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE:

MOTION BY COMMISSIONER NOESEN SUPPORTED BY COMMISSIONER SNYDER TO ADJOURN
Motion carried.

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MEETING IS ADJOURNED UNTIL TUESDAY, JUNE 20, 2017 AT 10:00 A.M., TO MEET IN A
REGULAR SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME
THEIR DUTIES.