

MAY SESSION 2013  
MIDLAND COUNTY BOARD OF COMMISSIONERS  
MAY 7, 2013

APPROVED

Board called to order by Chairman, Mark Bone, at 9:00 a.m.

ROLL CALL

MEMBERS PRESENT: FINLEY, BONE, LEIGEB, KEENAN, GEISLER, DORRIEN, MCGILLIVRAY.

MEMBERS ABSENT: NONE.

Invocation by Commissioner Richard Keenan.

Pledge to the Flag was given.

APPROVAL OF MINUTES OF APRIL 16<sup>TH</sup>, 2013:

Motion by Commissioner Leigeb to approve.

Motion carried by voice.

ACCEPTANCE OF BILLS:

03-29-13 - REGULAR	\$607,059.01
04-05-13 - REGULAR	\$1,510,980.91
04-12-13 - REGULAR	<u>\$1,301,847.10</u>
TOTAL CHECK RUNS	\$3,419,887.02

TOTAL GENERAL FUNDS EXPENDITURES \$352,679.38

Motion by Commissioner Geisler to accept.

Motion carried by voice

SPECIAL PROGRAM OF THE DAY - NONE.

CONSENT AGENDA - COMMITTEE REPORT NUMBER 5 (\*58-5-13:

Motion by Commissioner Leigeb to add Committee Reports number 5 to the Consent Agenda and to approve the Consent Agenda.

Motion carried by voice.

Public Comments on anything that is not on the agenda or consent:

Commissioner Consideration to remove any consent agenda item:



Cont.

This statement of work includes hosting a records management system configuring the software to meet the customer's requirements, develop and test the interfaces as well as provide staff training. Funding is included in the 2013 Budget for the cost of the subscription fee in the amount of \$8,505.00. The cost of training is \$1,500.00 and funds are available in the Capital Purchase Fund. We authorize the Administrator/Controller to make the necessary budget adjustments to cover the cost of training.

Respectfully submitted,  
S/James Geisler, Chairperson  
S/Nicolas Finley  
Administration and Operations Committee  
Motion by Commissioner Geisler adopt.  
Motion Carried by Roll Call.  
Public comments: None.

S/James Leigeb

ROLL CALL

YEAS: GIESLER, DORRIEN, MCGILLIVRAY, FINLEY, LEIGEB, KEENAN, BONE.  
NAYS: NONE.  
ABSENT: NONE.

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3  
THE FINANCE COMMITTEE RECOMMENDS APPROVAL OF THE TREASURER'S REQUEST TO ADVANCE FUNDS FROM MULTIPLE NON-RESTRICTED FUNDS IN ORDER TO PROVIDE THE NECESSARY LIQUIDITY TO THE GENERAL FUND AND AUTHORIZE THE TREASURER TO BORROW FROM CHEMICAL BANK IF ANTICIPATED FUNDS ARE NOT IMMEDIATELY AVAILABLE FROM THESE INTERNAL FUNDS.

May 2, 2013

To the Honorable Chairman and  
Members of the Board of Commissioners                      Agenda Item: 62-5-13F

Gentlemen:

We your Finance Committee reviewed the request from the Midland County Treasurer to advance funds from multiple non-restricted funds in order to provide the necessary liquidity to the General Fund.

The Cash Flow Analysis of the General Fund shows that in order to provide adequate cash flow between the months of April and July an advance of funds is needed as much as \$3,800,000.00. The advance funds would be paid back by the General Fund by October 15, 2013, after receipt of 2013 Summer Tax Collections.

We recommend approval of the following advance to the General Funds amount not to exceed \$3,800,000.00 from these funds listed:

292 Probate Court Child Care	\$ 800,000.00
403 General Capital Improvements	\$ 800,000.00
404 Capital Purchase	\$ 800,000.00
405 Jail Construction	\$ 500,000.00
418 Courthouse Preservation	\$ 250,000.00
678 Health Insurance	\$ 700,000.00
Total advance funds	<u>\$3,800,000.00</u>

Cont.

We further authorize the Treasurer to borrow from Chemical Bank if anticipated funds are not immediately available from these internal funds.

Respectfully submitted,  
S/Richard Keenan, Chairperson  
S/Dan McGillivray  
Finance Committee

S/James Geisler

Motion by Commissioner Keenan adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: DORRIEN, MCGILLIVRAY, FINLEY, LEIGEB, KEENAN, GIESLER, BONE.

NAYS: NONE.

ABSENT: NONE.

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4  
THE FINANCE COMMITTEE RECOMMENDS ACCEPTANCE OF THE DRAFT ALLOCATION PLAN FROM REGION VII AREA AGENCY ON AGING FOR FY 2014.

May 2, 2013

To the Honorable Chairman and  
Members of the Board of Commissioners

Agenda Item: 56-5-13F

Gentlemen:

We your Finance Committee recommend acceptance of the Region VII Area Agency on Aging requests to review and comment on the Draft Allocation Plan for Fiscal Year 2014 for senior services funding through Region VII Area Agency on Aging. We have no comments to submit.

Respectfully submitted,  
S/Richard Keenan, Chairperson  
S/Dan McGillivray  
Finance Committee

S/James H. Geisler

Motion by Commissioner Keenan adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS: MCGILLIVRAY, FINLEY, LEIGEB, KEENAN, GIESLER, DORRIEN, BONE.

NAYS: NONE.

ABSENT: NONE.

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5  
THE HUMAN SERVICES COMMITTEE RECOMMENDS RECEIVING AND FILING THE REQUEST FROM THE DEPARTMENT OF HUMAN SERVICES BOARD TO DISCUSS THE PINECREST ADMINISTRATOR POSITION.  
CONSENT

May 2, 2013

To the Honorable Chairman and  
Members of the Board of Commissioners                      Agenda Item: \*58-5-13HS

Gentlemen:

We your Human Services Committee recommend receiving and filing the letter from the Department of Human Services Board requesting to discuss the filling of the Administrator position at Pinecrest.

Respectfully submitted,  
S/James Leigeb, Chairperson    S/Richard Keenan  
S/Eric Dorrien  
Human Services Committee

APPROVED AS A PART OF THE CONSENT AGENDA.

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6  
THE HUMAN SERVICES COMMITTEE RECOMMENDS ACCEPTING THE 2012 ANNUAL REPORT FROM THE DEPARTMENT OF HUMAN SERVICES BOARD ON PINECREST.

May 2, 2013

To the Honorable Chairman and  
Members of the Board of Commissioners                      Agenda Item: 55-4-13HS

Gentlemen:

We your Human Services Committee recommend accepting the Department of Human Services Board 2012 Annual Report of the Pinecrest facility.

Respectfully submitted,  
S/James Leigeb, Chairperson    S/Richard Keenan  
S/Eric Dorrien  
Human Services Committee

Motion by Commissioner Leigeb adopt.

Motion Carried by Roll Call.

Public comments: None.

ROLL CALL

YEAS:                      FINLEY, LEIGEB, KEENAN, GIESLER, DORRIEN, MCGILLIVRAY, BONE.  
NAYS:                      NONE.  
ABSENT:                      NONE.

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7  
THE HUMAN SERVICES COMMITTEE RECOMMENDS DENIAL OF THE MIDLAND DAILY NEWS APPEAL REQUEST TO RECONSIDER THEIR REQUEST OF A REPORT OF AN INVESTIGATION CONDUCTED SUMMER OF 2012 UNDER THE FREEDOM OF INFORMATION ACT.

May 2, 2013

To the Honorable Chairman and  
Members of the Board of Commissioners                      Agenda Item: 61-5-13HS

Gentlemen:

We your Human Services Committee recommend denial of the appeal request from the Midland Daily News to release a copy of a report of an investigation conducted summer of 2012. Under the Michigan Freedom of Information Act, Public Act 442 of 1976, Section 15.232, section D-5, that reads "The judiciary, including the office of the county clerk and employees thereof when acting in the capacity of clerk to the circuit court, is not included in the definition of public body," not only this section by other sections of the act state that the document is not a record of a public body.

Respectfully submitted,  
S/James Leigeb, Chairperson    S/Richard Keenan  
S/Eric Dorrien  
Human Services Committee  
Motion by Commissioner Leigeb adopt.  
Motion Carried by Roll Call.  
Public comments: None.

ROLL CALL  
YEAS:            LEIGEB, KEENAN, GIESLER, DORRIEN, MCGILLIVRAY, FINLEY, BONE.  
NAYS:            NONE.  
ABSENT:        NONE.

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MIDLAND COUNTY BOARD OF COMMISSIONERS  
REQUESTS, PETITIONS AND COMMUNICATIONS  
MAY 7, 2013

56-5-13  
REGION VII AREA AGENCY OF AGING REQUESTS REVIEW AND COMMENTS OF THE DRAFT ALLOCATION PLAN FOR SENIOR SERVICES FUNDED THROUGH REGION VII AREA AGENCY OF AGING.

REFERRED TO THE FINANCE COMMITTEE.

57-5-13  
COUNTY TREASURER SUBMITS 2013 PROPERTY TAX FORECLOSED PARCELS FOR UNPAID PROPERTY TAXES FOR COUNTY'S CONSIDERATION TO PURCHASE.

REFERRED TO THE FINANCE COMMITTEE.

58-5-13  
DEPARTMENT OF HUMAN SERVICES REQUESTS DISCUSSION REGARDING FILLING THE VACANT ADMINISTRATOR POSITION AT PINECREST.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

59-5-13

SHERIFF REQUESTS APPROVAL OF AN AGREEMENT WITH INTERACT ONLINE SOFTWARE FOR THE SHERIFF'S OFFICE RECORDS MANAGEMENT SYSTEM.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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60-5-13

PROSECUTING ATTORNEY REQUESTS APPROVAL OF AN AGREEMENT WITH INTERACT ONLINE SOFTWARE FOR THE PROSECUTING ATTORNEY'S OFFICE RECORDS MANAGEMENT SYSTEM.

REFERRED TO THE ADMINISTRATION AND OPERATIONS COMMITTEE.

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61-5-13

MIDLAND DAILY NEWS REQUESTS TO APPEAL A DECISION NOT TO RELEASE UNDER THE MICHIGAN FREEDOM OF INFORMATION ACT A COPY OF THE REPORT OF AN INVESTIGATION CONDUCTED IN THE SUMMER OF 2012.

REFERRED TO THE HUMAN SERVICES COMMITTEE.

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62-5-13

TREASURER REQUESTS APPROVAL OF AN ADVANCE FROM MULTIPLE NON-RESTRICTED FUNDS TO PROVIDE THE NECESSARY LIQUIDITY TO THE GENERAL FUND; ADVANCE AS FROM HEALTH INSURANCE, GENERAL CAPITAL IMPROVEMENT FUND, JAIL CONSTRUCTION AND WORKERS COMPENSATION FUND AND CHEMICAL BANK IF ANTICIPATED FUNDS ARE NOT IMMEDIATELY AVAILABLE FROM THE INTERNAL FUNDS.

REFERRED TO THE FINANCE COMMITTEE.

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63-5-13

MIDLAND AREA CHAMBER OF COMMERCE SUBMITS NOMINATION FOR THE GREAT LAKES BAY MICHIGAN WORKS! WORKFORCE DEVELOPMENT BOARD.

May 7, 2013

To the Honorable Chairman and  
Members of the Board of Commissioners

Agenda Item: 63-5-13BOC

Gentlemen:

I recommend accepting the nominees submitted by the Midland Area Chamber of Commerce President/CEO for consideration for appointments to the Great Lakes Bay Michigan Works! Workforce Development Board.

I recommend the appointment of Ms. Colleen Markel for a first term. Currently Ms. Markel is filling a vacant term that will expire on June 30, 2013 is eligible to serve a complete term. I further recommend waiving of County Policy 101.3, Appointments to and Operating Guidelines for County Boards and Commissions, Section 6.6.2 to allow the reappointment of Jennifer Hayes and Sharon Miller for a third term. All of these appointments are Private Sector Representatives for the County of Midland to this said Board, with their terms to be July 1, 2013 through June 30, 2015.

Cont.

I further recommend that a copy of this letter be sent to the Great Lakes Bay Michigan Works Agency by the County Clerk if the board approves.

Respectfully submitted,  
S/James Geisler  
District #5  
Midland County Board of Commissioners  
Motion by Commissioner Geisler adopt.  
Motion Carried by Roll Call.  
Public comments: None.

ROLL CALL

YEAS: KEENAN, GIESLER, DORRIEN, MCGILLIVRAY, FINLEY, LEIGEB, BONE.  
NAYS: NONE.  
ABSENT: NONE.

OLD BUSINESS - NONE.

NEW BUSINESS -

Motion by Commissioner Keenan supported by Commissioner Dorrien to bring one item of New Business to the floor.  
Motion carried by voice.

NEW BUSINESS NO. 1

CONSIDERING THE APPROVAL TO REVISE THE JOB DESCRIPTION OF THE PINECREST ADMINISTRATOR POSITION.

May 7, 2013

To The Honorable Chairman  
And Members of the Board of Commissioners

Gentlemen:

Attached is a revised job description for the position of Pinecrest Administrator all changes are noted in BOLD.

Due to the fact that we have had little response from our advertisements, we request these changes be incorporated into the job description.

I respectfully recommend that the Board of Commissioners approve this newly revised job description for the Pinecrest Administrator position, which will be effective May 7, 2013.

Respectfully Submitted,  
S/Jim Leigeb  
Midland County Board of Commissioners  
District #3  
Motion by Commissioner Leigeb adopt.  
Motion Carried by Roll Call.  
Public comments: None.

ROLL CALL

YEAS: GIESLER, DORRIEN, MCGILLIVRAY, FINLEY, LEIGEB, KEENAN, BONE.  
NAYS: NONE.  
ABSENT: NONE.



COMMISSIONER COMMENTS

FINLEY - NO COMMENT.

LEIGEB - SUGGESTED LOOKING OVER THE BURDEN ON OUR TAX PAYERS.

KEENAN - SPOKE REGARDING VOLUNTEERING WITH SCHOOL CHILDREN.

GEISLER - NO COMMENT.

DORRIEN - SPOKE REGARDING JURY DUTY AND GETTING OUT TO VOTE.

MCGILLIVRAY - NO COMMENT.

BONE - RECOMMENDED THAT EVERYONE GETS OUT TO VOTE.

COMMISSIONER MEETING(S) SCHEDULE

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MOTION BY COMMISSIONER KEENAN AND SUPPORTED BY COMMISSIONER FINLEY TO ADJOURN:  
Motion carried by voice.

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MEETING IS ADJOURNED UNTIL MAY 14, 2013 9:00 A.M. TO MEET IN AN EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS AND FOR THE COMMITTEES TO RESUME THEIR DUTIES.

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Mark C. Bone, Chairman, Midland County  
Board of Commissioners

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Ann Manary, Midland County Clerk and  
Clerk of the Board of Commissioners